MINUTES OF 17th BOARD OF MANAGEMENT MEETING held on Wednesday, 06th April 2022 at Chinmaya Eswar Gurukula Campus, Kochi.

Members Present:	
By Video Conference:	
Prof. Ajay Kapoor, Chair (AK) Dr. Sreevalsakumar R (SVK) Dr. Apparao Mukkamala (AM) Swami Advayananda (SA) Shri. Jagdish Moorjani (JM) Dr. Ravi Prakash (RP)	Shri K K Rajan (KKR) Dr. P Geervani (PG) Ms. Jayalakshmi Nanda Smt. Lakshmi Shenoy (LS) Dr. Soumya S, Registrar i/c & Secretary (SOU)
Leave of absence Granted	**Members Absent**
Manisha Khemlani (MK) Swami Anukoolananda (SAN)	B Mahadevan (BM) Dr. Shrinivasa Varakhedi (SV)

1. Introduction of the new Vice Chancellor.
   Secretary of the Board of Management of CVV welcomed the new Vice Chancellor, Prof. Ajay Kapoor to the 17th meeting of the Board of Management

2. Welcome address by Vice Chancellor.
   Vice Chancellor, Prof. Ajay Kapoor thanked all members and presented his introductory remarks by sharing his thoughts on the way forward.

3. Approval of the minutes of 15th meeting of Board of Management dated 23rd July 2021 (Annexure – 17.3)
   Shri Jagdish Moorjani made the motion to approve the minutes of the 15th meeting of the Board of Management. The members resolved to approve the minutes of the 15th meeting of the Board of Management.
   Resolved that the minutes of the 15th meeting of the Board of Management of CVV be approved.

   3.1. Action Taken Report: Action taken on the minutes of meeting of the 15th meeting of Board of Management (Annexure – 17.3 (a))

   The action taken report of the 15th meeting of Board of Management was presented.

   Members took note of the Action Taken Report of the 15th meeting of the Board of Management.

   3.2. Mail circulated to Board of management regarding Logo Change (Annexure – 17.3 (b)).

   Referring to the circular resolution for change of the CVV logo, Prof. Ajay Kapoor (Vice Chancellor) explained the background with respect to changing the logo for better appeal to the prospective students.

   Members took note of the circular resolution and the logo change.

4. Reporting: Report on Activities after previous meeting of Board of Management

4.1. Events conducted at CVV (Annexure – 17.4 (a))

Members took note of the events conducted at CVV.

4.2. Regulatory

4.2.1. UGC Performance Reports from 2017-18 to 2020-21 submitted to UGC

Members took note of the submission of Performance Reports to UGC on DTBU portal and as hard copy.

4.2.2. Annual Reports 2017-18 and 2018-19 submitted to UGC

Members took note of the submission of Annual Reports to UGC.

4.2.3. Letter sent to UGC seeking way forward at 5 years

Members took note of the submission letter to UGC seeking way forward at 5 years.

4.2.4. AISHE Report for 2020-21 submitted

Members took note of the submission of AISHE Report.

4.2.5. NCTE Performance Report for 2020-21 submitted to NCTE

Members took note of the submission of NCTE Performance Appraisal Report on NCTE portal.

4.2.6. Application submitted to UGC for recognition under Section 12B. Response received from UGC.

Prof. Ajay Kapoor explained that it was pointed out by UGC to fulfil the condition of having a minimum of 1 Professor, 2 Associate Professors and 4 Assistant Professors in each of the departments and sought the permission of the Board of Management to make the hires and / or internal promotions accordingly.

The members of the Board of Management approved of making the hires and / or internal promotions as necessary for compliance.

Members took note of the updates on the Regulatory matters of the University.

4.3. Academic updates: Face to face Classes resumed on campus from 07-Mar-2022, subsequent to lockdown in March 2020.

Members took note of the resuming of face-to-face classes from 07-Mar-2022.

4.4. Facilities Update:

4.4.1. Hostel on Rent at Edappally, Cochin

Members took note of the Hostel rented for girls at Edappally, Cochin.

4.4.2. Renovation at Warriam Road facility

Members took note of the renovation of Warriam Road facility.

4.4.3. New Campus updates: Managing Trustee

Members took note of the new campus updates.

4.5. Report on resignations from both the campuses (Annexure – 17.4 (b))

Members took note of the resignations from both campuses.

4.6. Honorarium to External QP setters and External Examiners

In the Academic Council meeting dated 09-11-2021, the following reforms were approved:

1. Appointment of external Question Paper Setters for the UG and PG University Examinations.
2. Evaluation of answer scripts by external examiners
    a. UG: 50% external and 50% internal examiners
    b. PG: All answer scripts to be valued by internal and external examiners

The honorarium is as follows:

- External Question paper setting: Rs. 1,600 per Question paper set (Question paper and valuation scheme)
- External examiners: Rs. 30 per paper + Rs. 400 per day as DA + TA at actuals on production of Ticket

Members took note of the honorarium to External Question Paper Setters.

4.7. NAAC Updates

The following updates were presented to the Board of Management:

- NAAC has rolled out the Provisional Accreditation for Colleges (PAC) in which a provisional NAAC accreditation is granted to colleges in the planning stages of its Assessment and Accreditation. NAAC is planning to grant provisional accreditation to universities also in which we may be able to apply to get a provisional accreditation.
- The data which has been collated for the submission of Annual Performance Reports to UGC is in line with that needed for NAAC and will form a part of the data required for NAAC.

Members took note of the NAAC updates.

5. Ratification

5.1. Ratify the appointments at both the campuses (Annexure – 17.5 (a))

Members resolved to ratify the appointments at both the campuses.

5.2. Minutes of Academic Council meeting held on November 09, 2021 (Annexure – 17.5 (b))

Members resolved to ratify the minutes of the meeting of the Academic Council held on November 09, 2021.

5.3. Minutes of the Fee Fixation Committee meeting: Annexure 17.5 (c)

Members resolved to ratify the minutes of the meeting of the Fee Fixation Committee.

5.4. Minutes of Planning and Monitoring Board Meeting

Members noted the meeting of the Planning and Monitoring Board held on 02-Apr-2022.

5.5. Minutes of Finance Committee meeting (Annexure 17.5 (d))

Members resolved to ratify the minutes of the meeting of the Finance Committee held on March 28, 2022.

6. Discussion and decision

6.1. Academic Year 2022-23

6.1.1. New Programmes: Further to approval in the Academic Council dated 09-Nov-2021, the new programmes planned to be launched in the academic year 2022-23 are as follows:

- PG Diploma in Carnatic Music
  Duration: Two Semesters

Approval sought for launching the new programme: PG Diploma in Carnatic Music from 2022-23.

The members discussed and deliberated on the prospects of PG Diploma in Carnatic Music and gave the following recommendations:

- **Dean to discuss with the Vice Chancellor and Dr. Prabhavathy P N to decide on taking this programme forward. The key points to consider are the student numbers and financial sustainability.**
- **Explore flexible class timings outside normal working hours for PG Diploma in Carnatic Music.**
- **Submit the above information to present to BOM for decision making.**

6.1.2. Intake for 2022-23

The Intake for the academic year 2022-23 are proposed as follows:

Programme	Intake
BA Sanskrit	10
BBA	30
B. Com*	90
B.Sc Applied Psychology (Hons)	90
MA Sanskrit	10
Integrated B.Sc B.Ed (Mathematics)	30

Programme	Intake
Integrated BA B.Ed (English)	30
M.Sc Applied Psychology	30
MA Hindustani Vocal	12
MA Tabla	12
MA Bansuri	12
MA PPG	20
PG Diploma in Carnatic Music	25
Ph.D (Full Time)	6
Ph.D (Part Time)	12

* Additional fees waiver proposed to be given for students opting for ACCA coaching.

Approval sought for the intake for various programmes in 2022-23

The members resolved to approve the sanctioned intake as presented above.

The members also resolved to empower the Vice Chancellor to decide on higher intake for various programmes based on the inflow of eligible applications.

6.2. Other fee heads

6.2.1. Annual Boarding and Lodging fees

The current annual Boarding and Lodging fees is Rs. 1,00,000, which came into effect from 2019-20 admissions.

In view of the inflation and the increase in cost of the allied services related to boarding and lodging of students, it is proposed to increase the Boarding and Lodging fees to Rs. 1,20,000 from the academic year 2022-23 onwards.

The increased fees is proposed to be applicable for all students including the senior students.

Approval sought for:

- The proposed annual B&L fees of Rs. 1,20,000.
- Implement the B&L fees for all students including senior students.

The members resolved to approve the proposed annual B&L fees of Rs. 1,20,000.

Action Item:

Mention in prospectus that the B&L fees is applicable for 10 months as per the academic year.

6.2.2. Examination fees

The examination fees is proposed to be increased as follows:

Programme Level	Current Fees per course	Proposed Fees per course
Undergraduate	200	400
Post-graduate	300	500

Approval sought for increasing the exam fees as above.

Members resolved to approve the increase in fees as proposed:

Programme Level	Current Fees per course	Proposed Fees per course
Undergraduate	200	400
Post-graduate	300	500

6.3. Investment for Gratuity

As CVV has completed 5 years, there are now some employees with more that 5 years of service. They will be entitled to gratuity as they leave CVV. This point has been under discussion at Finance Committee so that a provision can be made to cover this cost. On the advice of Finance Committee, several investment providers were approached for an optimum investment plan. Life Insurance Company of India has given quote as follows:

Investment Amount: Starting from Rs. 1 Lac.

Steps for Investment:

- Pass a resolution in CVV Trust stating that they are opening a gratuity account with LIC for CVV.
- Proposal for investment to go from CVV.

Approval sought for:

- Investing Rs. 10 Lacs to start with, in the Gratuity Fund.

Members resolved to approve investing Rs. 10 Lacs to start with in the Gratuity Fund.

7. Any Other Business with the permission of the Chair

7.1. It was proposed to develop a dashboard of KPIs for reporting to BOM on a regular basis.

- Develop metrics to monitor.
- Use colours like red, Yellow and Green with timelines.

Action: hold a dedicated BoM in May to progress this item further.

7.2. It was proposed for CVV to connect with Chinmaya Vidyalayas and plan promotion activities in schools through different means like:

- Run CVV promo videos in schools with 12th Std.

7.3. The plans to implement NEP was explained by the Dean.

7.4. The consideration of CUET for admissions was informed to the members of the Board.

SIncerely

Registrar in Charge

Chinmaya Vishwavidyapeeth
Ernakulam, Kerala

Ajay Kapoor

Vice Chancellor

Chinmaya Vishwavidyapeeth
Ernakulam, Kerala