MINUTES OF 15th BOARD OF MANAGEMENT MEETING held on Friday 23rd July 2021 at Chinmaya Eswar Gurukula Campus, Kochi.

Members Present:	
By Video Conference:	
Prof. Nagaraj K. Neerchal, Chair (NN) Prof. Ajay Kapoor, VC Designate (AK) Prof. Gauri Mahulikar (GM) Dr. Apparao Mukkamala (AM) Dr. Sreevalsakumar R (SVK) Swami Advayananda (SA) Swami Anukoolananda (SAN) Dr. Ravi Prakash (RP) B Mahadevan (BM) Shri. Jagdish Moorjani (JM)	Shri K K Rajan (KKR) Manisha Khemlani (MK) Dr. P Geervani (PG) Ms. Jayalakshmi Nanda Smt. Lakshmi Shenoy (LS) Sri. N M Sundar Sri. Anil Pillai (Spl. Invitee) Ms. Sumedha Kulkarni (Spl. Invitee) Dr. Soumya S, Registrar i/c & Secretary (SOU)
Leave of absence Granted	**Members Absent** Dr. Shrinivasa Varakhedi (SV)

The 15th meeting of the Board of Management of Chinmaya Vishwavidyapeeth started at 03:00 PM with prayer and Shanti Mantra and wishes for Gurupoornima.

1. Welcome address by Vice Chancellor.

   The Vice Chancellor welcomed all the members to the 15th meeting of Board of Management. He formally introduced the Vice Chancellor designate, Prof. Ajay Kapoor, who will be taking charge on Aug 04, 2021 and will be chairing the upcoming statutory meetings, including the Board of Management.

   The members welcomed Prof. Ajay Kapoor to the Board of Management,

2. Read and approve the minutes of 13th meeting of Board of Management dated May 25, 2021 (Annexure – 15.1)

   Dr. Apparao Mukkamala made the motion to approve the minutes of the 13th meeting of the Board of Management. The members resolved to approve the minutes of the 12th meeting of the Board of Management.

   Resolved that the minutes of the 13th meeting of the Board of Management of CVV be approved.

   2.1. Action Taken Report: Action taken on the minutes of meetings up to the 12th meeting of Board of Management (Annexure – 15.1 (a))

   Members took note of the Action Taken Report of action items up to the 12th meeting of the Board of Management.

3. VC transition update: Prof. Ajay Kapoor, Vice Chancellor designate.

Vice Chancellor, Prof. Nagaraj K. Neerchal updated the Board on the transition of Vice Chancellor and the role being taken up by Prof. Ajay Kapoor for the transition. He welcomed Prof. Ajay to present the updates.

Prof. Ajay Kapoor presented updates on the activities taken up since April and covered the points 4.2 and 4.3 with respect to Admissions and NAAC updates. He explained the three focus areas:

1. Project Ojas: NAAC readiness for CVV (Item 4.3).

   In order to comply with the norms for NAAC, Project Ojas has been set up with our consultant: Dr. Jayasankaran N. The other members are Dr. Meena Chintamaneni (Registrar, NMIMS) and Dr. Lakshmi Narayanan (has joined CVV and has rich experience in senior and statutory position). The objective of the project is to work towards building a robust system for meeting NAAC objectives. The other members include internal members of CVV.

   Members took note of the updates of Project Ojas.

2. Project Tejas: Admissions and sustainability (Item 4.2).

   This is for increasing admission numbers and improve financial sustainability for CVV. Several strategies being pursued was presented. Prof. Ajay Kapoor presented the analysis of leads, applications and enrolments, and stated that based on demand and turnaround of applications, tough decisions may need to be taken and sought the support of the Board for the same.
   The admission team presented the admissions dashboard and marketing strategies to increase admissions.

   Members took note of the admission updates.

   Action Item:
   Admission flyers to be sent via WhatsApp to
   - **All mission centres, urging them to send to all School Principals under their jurisdiction. (Action Owner: Sri. Anil Pillai)**
   - **Admin group of WhatsApp groups. Contact person Ms Shefali Aravind. (Action Owner: Sri. Anil Pillai)**

3. Project Shreyas: Research and excellence.
   Prof. Ajay Kapoor informed the members of the Board that Shreyas is for improving research and excellence. He further informed that Dr. Sunitha Granthee was hired for the proposed Centre of Excellence in IKS to give shape to the Project Shreyas.

   Members took note of the Project Shreyas.

On behalf of the members of the Board of Management, Managing Trustee extended support for the above initiatives.

4. Reporting: Report on Activities after previous meeting of Board of Management

4.1. Events conducted at CVV (Annexure – 15.2)

Members took note of the events conducted at CVV.

4.2. Admissions update: Vice Chancellor

Members took note of the admission updates which was covered in VC transition update (Item no. 3).

4.3. NAAC Updates (Annexure – 15.3)

Members took note of the NAAC updates which was covered in VC transition update (Item no. 3).

4.4. New Campus updates: Managing Trustee

4.4.1. Bhoomi Puja for Girls Hostel

4.4.2. Bhoomi Pooja for Boys Hostel

Managing Trustee presented the updates on the status of construction activities of Vidya Pratishtanam. He informed that contracts have been awarded for the construction and tender work is in progress for electrical and plumbing work as well as for academic block.

He further informed that CCMT will construct the hostels and lease it to CVV. The academic block was being constructed by CVV. Purchase of new land (by CCMT) is not yet over and will know the status in a month.

Prof Mahadevan enquired the timelines for completion of the construction. Dr. Apparao Mukkamala informed that the new facility is expected to be completed in time for the next academic year starting in 2022. He also stated that money for construction is available between CVV and CCMT. Sri. K K Rajan informed the Board of the Chinmaya Vidyalaya Alumni project for raising fund.

Members took note of the updates on Vidya Pratishtanam.

5. Approval

Prof. B. Mahadevan suggested to star the items to discuss so that the main points can be focussed. Prof. Ajay Kapoor thanked Prof. Mahadevan for the suggestion and take a note of the same.

5.1. Approve the minutes of Academic Council meetings held on:

- March 19, 2021 (Annexure – 15.4 (a))
- June 02, 2021 (Annexure – 15.4 (b))

The members resolved to approve the minutes of the Academic Council meetings held on March 19, 2021 and June 02, 2021.

Resolved that the minutes of the meetings of the Academic Council held on March 19, 2021 and June 02, 2021 be approved.

5.2. Approve the appointments at both the campuses and take on record the exits from both the campuses (Annexure – 15.5)

The members resolved to approve the appointments at both the campuses and took on record the exits from both the campuses.

Resolved that the appointments at both the campuses of CVV be approved.

6. Discussion and decision

6.1. Revision in Student Intake for academic year 2021-22

In view of the trend in demand, applications and quality of applicants, it was requested to empower the Vice Chancellor and the Vice Chancellor designate to decide on the target intake numbers. Prof. Mahadevan suggested that the Board considers the broad parameters which can be used by the Vice Chancellor and Vice Chancellor designate to decide on the intake.

The following points were discussed:

Some programmes are recruiting well and will have admissions above the targeted intake. The Board agreed that VC and VC designate waits for the full admission cycle and decide on increasing the admission numbers for these programmes.

Some programmes have not been recruiting well. It was discussed that taking less than 10 students will not be feasible and the quality of learning will not be up to the expectations. It was suggested that these programmes should set the admission target to zero for the year 2021-22.

The members resolved to empower the Vice Chancellor and the Vice Chancellor designate to decide on the intake numbers for the academic year 2021-22 and inform the Board of the new target numbers.

Resolved that the Vice Chancellor and the Vice Chancellor designate be empowered to decide on the intake numbers for the academic year 2021-22.

6.2. Academic Year 2021-22: Mode of conducting classes.

In view of the UGC guidelines, and the available infrastructure at CVV, proposing that the upcoming academic year can be delivered in blended mode. However, the following students to be on campus:

- PG Diploma in Advaita Vedanta.
- Integrated Masters.

Start date of academic year is scheduled as 06-Sep-2021 for the returning as well as new students.

The item was discussed and based on the current scenario and UGC guidelines; it was best to go for blended mode of delivery for the upcoming academic year 2021-22, with the exception of PG Diploma in Advaita Vedanta, Integrated Masters and lab sessions.

Members resolved to approve the mode of conducting classes for the academic year 2021-22.

Resolved that the mode of conducting classes for the academic year 2021-22 be approved.

6.3. Policy: Bring Your Own Device (BYOD) policy (Annexure 15.6)

The policy is to encourage employees to use their own devices at work by providing financial assistance for the same to the extent of Rs. 50,000 for a Laptop and Rs. 12,000 for mobile/ smartphone. The financial assistance provided will be deducted in monthly instalments up to 24 months for laptop and 12 months for mobile/ smartphone.

Sri N M Sundar suggested to consider salary band for implementing the policy, especially for non-teaching staff. Prof. Mahadevan suggested to follow the Government guidelines of classification of officers.

Members resolved to approve the policy subject to the suggestions for implementation.

Resolved that the BYOD policy be approved.

7. Any Other Business with the permission of the Chair

7.1. On behalf of the Board of Management, Prof. Mahadevan placed on record the valuable contribution by Prof. Nagaraj K. Neerchal to the growth of Chinmaya Vishwavidyapeeth. He made a special mention of the sacrifice by staying away from family for two years as well.

7.2. Prof. Ajay Kapoor placed on record the support extended to him by Prof. Nagaraj K. Neerchal during the transition period. He also sought support from Prof. Nagaraj in the way forward also in many areas.

7.3. Prof. P. Geervani thanked Prof. Nagaraj K. Neerchal and sought continued support in future also.

7.4. Swami Advayananda acknowledged the valuable contributions made by Prof. Nagaraj to CVV and requested that he should associate with CVV for its growth.

7.5. Swami Advayananda wished all a blessed Guru Poornima.

The meeting ended with prayer and Shanti Mantra.

//By order of the Vice Chancellor//

In His Service

Registrar in Charge

Vice Chancellor