Chinmaya
Vishwa Vidyapeeth
Deemed to be University







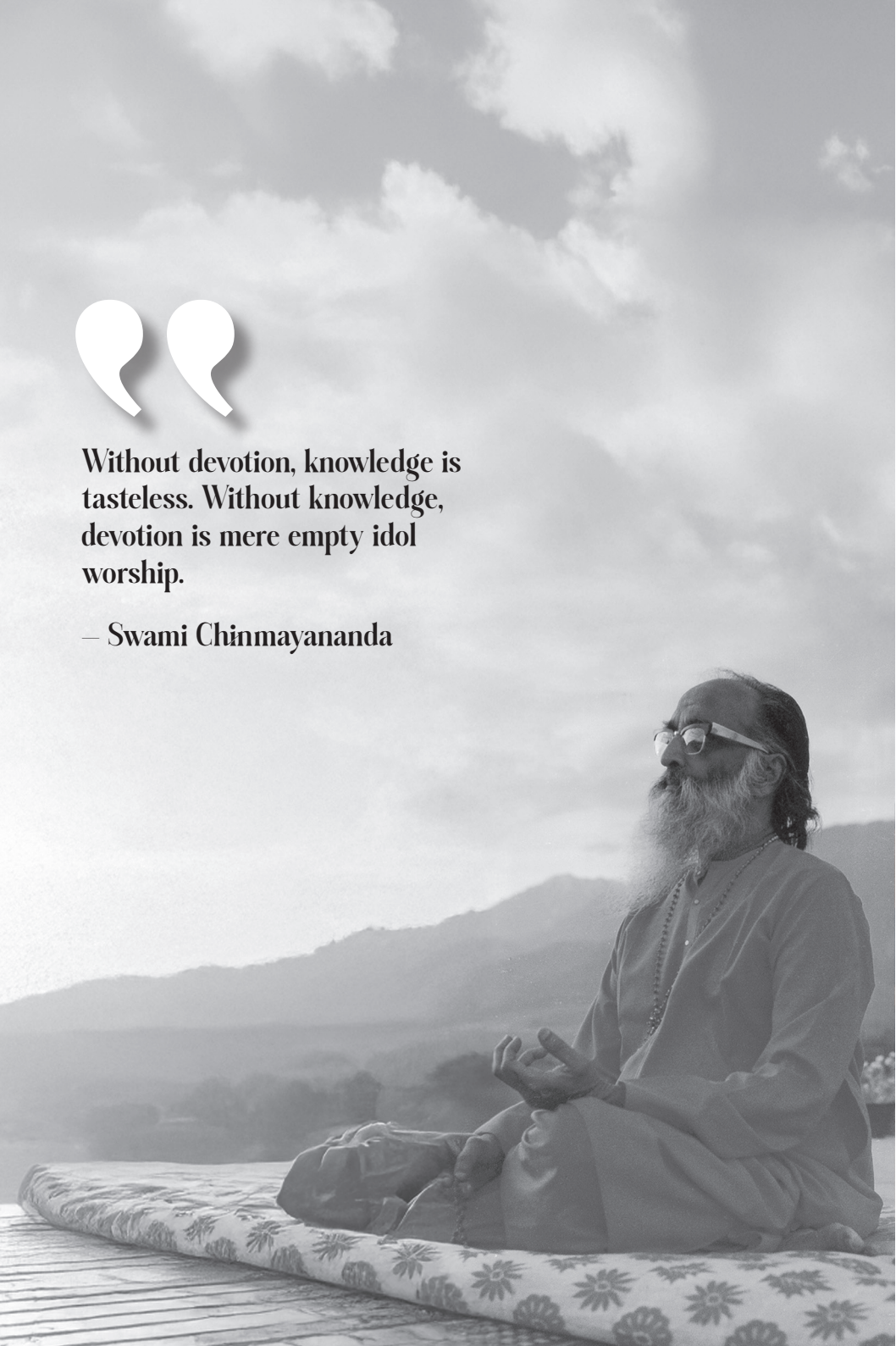


Student Handbook 2025–26

Name of Student

Programme

School



Without devotion, knowledge is tasteless. Without knowledge, devotion is mere empty idol worship.

– Swami Chinmayananda

Chinmaya
Vishwa Vidyapeeth

Deemed to be University

Under section 3 of UGC Act 1956







Student Handbook 2025–26

Adi Sankara Nilayam, Veliyanad P.O.,
Arakkunnam Via, Ernakulam Dist., Kerala - 682 313

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MESSAGE FROM VICE CHANCELLOR

Hari Om!

Dear Students,

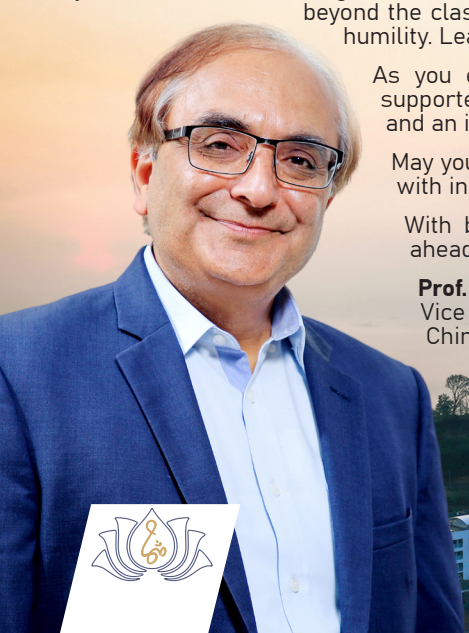
Welcome to Chinmaya Vishwa Vidyapeeth – where ancient wisdom meets modern aspirations.

As you begin this new chapter, you are entering not just a university, but a living, breathing ecosystem of thought, inquiry, and purpose. Here, education is not confined to acquiring degrees but shaped into a journey of self-awareness, character formation, and meaningful engagement with the world.

At CVV, we see each student as a torchbearer of both knowledge and values. Our programmes are designed to offer deep academic insight while grounding you in the time-tested traditions of Bharatiya Jnana Parampara (Indian Knowledge Systems). Whether you are studying engineering, management, music, psychology or Sanskrit, our goal is to help you see the interconnectedness of disciplines—and of life itself.

This institution stands on the vision of Pujya Gurudev Swami Chinmayananda: to bridge multiple dimensions of knowledge and society—pundit and public, past and present, tradition and technology, East and West. Through our uniquely crafted curricula, experiential learning opportunities, and a vibrant campus culture, we prepare you not just for a career—but for a life of contribution.

In 2025, we continue to expand our impact through interdisciplinary research, student-led innovation, and outreach initiatives that touch lives beyond our facilities. I urge you to be curious, courageous, and compassionate—qualities that will serve you far beyond the classroom. Seek excellence, but let it be rooted in humility. Lead, but let it arise from a sense of service.



As you explore, learn, and grow, know that you are supported by a committed faculty, a dynamic peer group, and an institution that truly believes in your potential.

May your time at Chinmaya Vishwa Vidyapeeth be filled with insight, discovery, and joy.

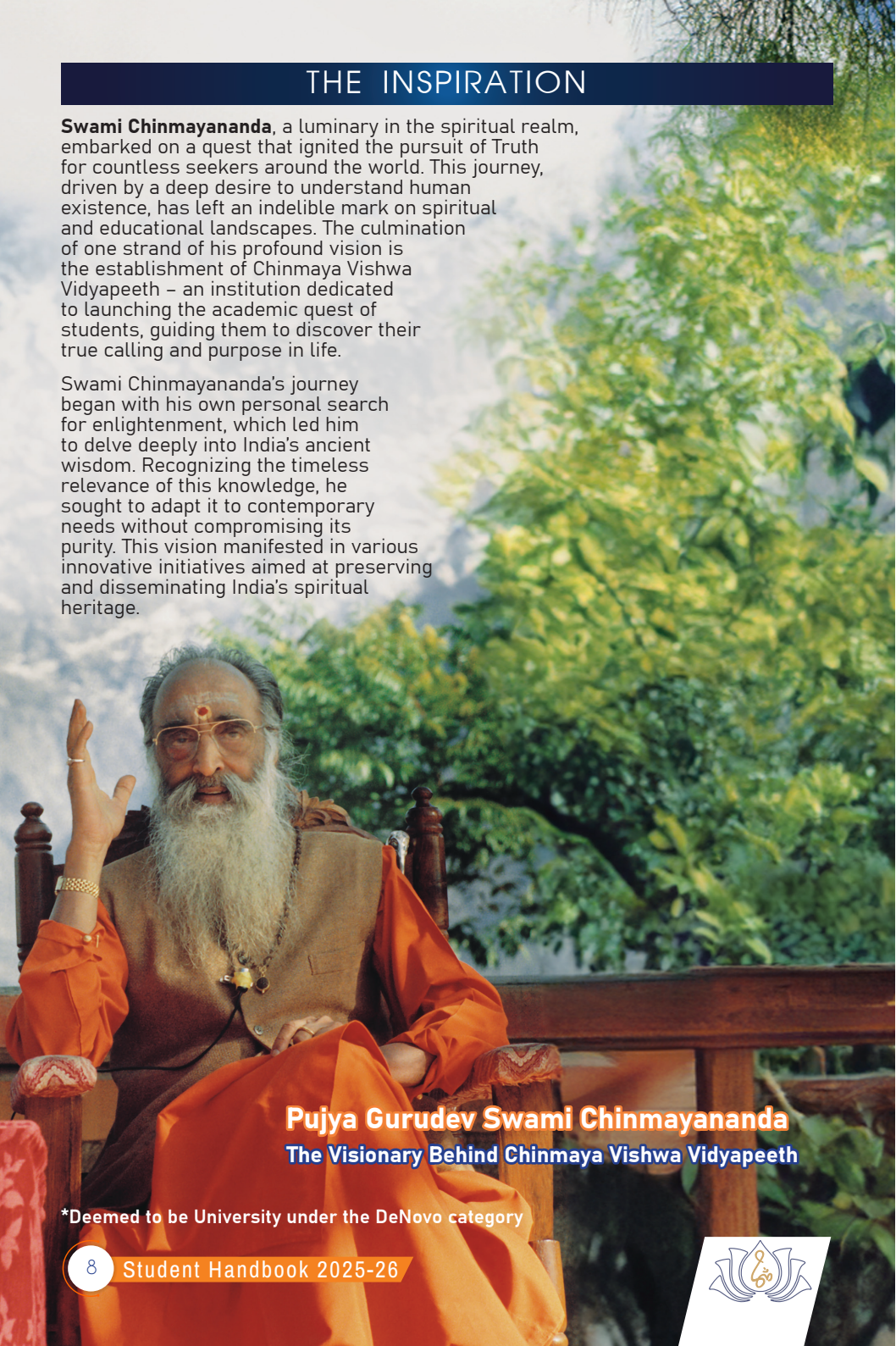
With blessings for a bright and purposeful journey ahead.

Prof. Ajay Kapoor
Vice Chancellor
Chinmaya Vishwa Vidyapeeth

THE INSPIRATION

Swami Chinmayananda, a luminary in the spiritual realm, embarked on a quest that ignited the pursuit of Truth for countless seekers around the world. This journey, driven by a deep desire to understand human existence, has left an indelible mark on spiritual and educational landscapes. The culmination of one strand of his profound vision is the establishment of Chinmaya Vishwa Vidyapeeth – an institution dedicated to launching the academic quest of students, guiding them to discover their true calling and purpose in life.

Swami Chinmayananda's journey began with his own personal search for enlightenment, which led him to delve deeply into India's ancient wisdom. Recognizing the timeless relevance of this knowledge, he sought to adapt it to contemporary needs without compromising its purity. This vision manifested in various innovative initiatives aimed at preserving and disseminating India's spiritual heritage.



Pujya Gurudev Swami Chinmayananda

The Visionary Behind Chinmaya Vishwa Vidyapeeth

***Deemed to be University under the DeNovo category**

THE GUIDING FORCE

Hari Om!

Dear Students,

It gives me great joy to welcome you to Chinmaya Vishwa Vidyapeeth, a sacred space for learning where knowledge is not only acquired, but awakened.

True education is not merely about information—it is about transformation. It is about discovering who you are, what you stand for, and how you can serve the world with wisdom and compassion. At CVV, we do not seek to mould you into mere professionals; we aspire to nurture complete individuals who live with clarity, courage, and commitment.

In a world of constant change, hold firmly to values that are timeless. Let each subject you study be not just a stepping stone to a career, but a mirror that reflects your inner strengths and a window that opens you to the needs of the world. Knowledge must always be wedded to purpose, and purpose must be guided by dharma.

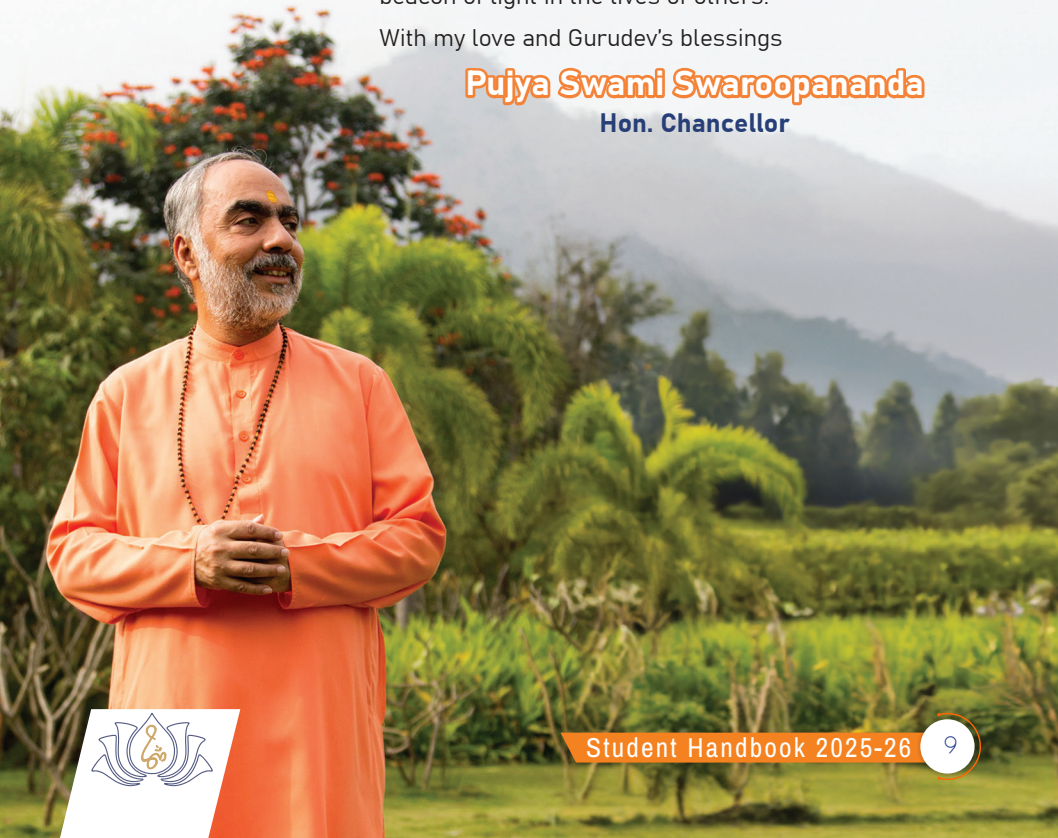
As you walk through the corridors of this institution, remember that you are walking in the footsteps of visionaries who believed that education must harmonise the head, the heart, and the hands. Use your intellect to question, your heart to feel, and your hands to serve. When these three are aligned, success is not only assured—it becomes meaningful.

May your time at Chinmaya Vishwa Vidyapeeth illuminate your mind, elevate your spirit, and prepare you to be a beacon of light in the lives of others.

With my love and Gurudev's blessings

Pujya Swami Swaroopananda

Hon. Chancellor



1 EDUCATION LEGACY OF CHINMAYA MISSION

Chinmaya Vidyalayas

Integrating Spirituality with Education

Responding to the demand from families across the country, Swami Chinmayananda established Chinmaya Vidyalayas to integrate a spiritual outlook into elementary and secondary education. These institutions have since grown to over 100 schools and colleges globally, renowned for their high-quality education. The Chinmaya Vidyalayas embody Swami Chinmayananda's vision of holistic education, blending academic excellence with spiritual growth, thereby nurturing well-rounded individuals.

Chinmaya International Foundation (CIF)

Reviving Scholarly Traditions

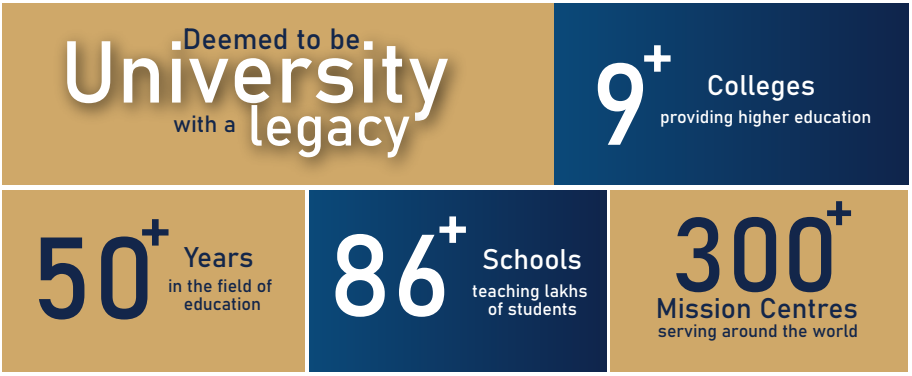
CIF, a research organization established by Swami Chinmayananda, is dedicated to preserving India's knowledge traditions through workshops, lectures, and conferences. It also promotes a deep appreciation for Sanskrit, both as a language and as a cultural foundation. CIF's efforts have revitalized the community of scholars and established it as a Centre of Excellence in Sanskrit and Research. This vision extended to higher education, culminating in CIF divesting its educational activities to form Chinmaya Vishwa Vidyapeeth.*

Chinmaya Vishwavidyapeeth

Realising a Vision

Chinmaya Vishwa Vidyapeeth represents the pinnacle of Swami Chinmayananda's vision – an institution where ancient Indian knowledge traditions meet modern academic pursuits. Here, students embark on a journey of self-discovery, equipped with the wisdom of the ages and the tools to navigate contemporary challenges. This university stands as a testament to Swami Chinmayananda's foresight, embodying his lifelong mission to inspire, educate, and transform.

In essence, Swami Chinmayananda's legacy is one of profound wisdom, unwavering dedication, and an enduring commitment to human enlightenment. His vision lives on in Chinmaya Vishwa Vidyapeeth, guiding students on their quest for knowledge and purpose.



*Deemed to be University under the DeNovo category.

2 About
Chinmaya Vishwa Vidyapeeth

Chinmaya Vishwa Vidyapeeth (CVV) is a deemed-to-be university under the 'de novo' category recognised by the University Grants Commission (UGC). The university was established in 2016 by the Chinmaya Mission, a worldwide organisation founded by Swami Chinmayananda, and is located in Ernakulam, Kerala, India. It has its headquarters at the Chinmaya International Foundation (Adi Sankara Nilayam, Ernakulam) and has been established as a torchbearer for the preservation of India's cultural heritage and knowledge traditions through higher education. The university aims to create a new generation of scholars and researchers who can contribute to the development and dissemination of knowledge with a global mind that is rooted in India's rich cultural heritage.

Founded on the principles of purity, practicality, spirituality, and innovation, CVV aims to inspire the world with diversity, integrity, sustainability, and excellence by blending the ancient and time-tested wisdom of India with present-day knowledge fields. Striking a careful balance between the old and new, the organisation offers advanced courses with unique electives, with an intent to mold the teenagers of today into well-rounded, responsible, value-grounded, young adults that contribute to the nation, and the world at large.

CVV is a dream that took shape over a time-tested foundation of a hundred Chinmaya Vidyalayas—the iconic chain of primary and secondary schools and colleges – across the country. It is built with an energy level that has grown over the last fifty blistering years of undaunting effort from our world-class teachers to enhance education, and as a consequence, the lives of thousands of students.



3. Vision & Mission

विद्यया रक्षिता संस्कृतिः सर्वदा ।
संस्कृतेर्मानवाः संस्कृता भूरिदाः ॥

vidyayā rakṣitā saṁskṛtiḥ sarvadā
saṁskṛtermānavāḥ saṁskṛtā bhūridāḥ

Knowledge protects culture forever;
Cultured people share abundantly.

Composed By

Swami Tejomayananda
Founder Chancellor

Chinmaya Vishwa Vidyapeeth aims to create an academic platform that bridges Indian Knowledge Traditions (IKT) with current-day applications in every sphere in society. The university will promote excellence in higher learning and research, with the objective of exploring, conserving and sharing the contemporary relevance of Indian cultural heritage and IKT. The university aims to integrate the best practices of modern pedagogical advances with the beauty of the traditional Gurukula model of learning, and prepares students to address contemporary challenges, inspiring them to leave a positive impact on the world, as confident and cultured contributors to society.

4. Core Values



Chinmaya Vishwa Vidyapeeth envisions Spirituality, Purity, Practicality and Innovation as its foundational principles. All activities of the University are therefore to be aligned to these foundational principles.

SPIRITUALITY

The personal quest that leads the individual to an appreciation of a higher Reality.

PURITY

Communicating the wisdom of Indian Knowledge Traditions through their source texts.

PRACTICALITY

Relevance of the ancient to blend with the needs of a modern age.

INNOVATION

Sparking the intellect of the modern youth through conceptual and strategic innovation.

5. Our Campuses

Chinmaya Eswar Gurukula (CEG), the headquarters of CVV, is situated in the captivating beauty of Kerala's Ernakulam district. Our campus spans three exceptional facilities located in Veliyanad, Warriam Road, and Onakkoor, Kochi, each offering a unique and enriching experience.

5.1 Chinmaya Eswar Gurukula (CEG) Campus



Chinmaya Eswar Gurukula (CEG), the headquarters of CVV, is nestled in the captivating beauty of Kerala at Adi Sankara Nilayam, Veliyanad. Sprawled across a breathtaking ten-acre expanse, this picturesque campus is enveloped by verdant landscapes, adorned with enchanting temple shrines and serene lily ponds. Imbued with a vibrant energy that ignites the passion for excellence in students, as well as a tranquil ambience that beckons seekers of inner peace from across the globe, the CEG campus truly offers an unparalleled experience.

5.1.1 Adi Sankara Nilayam - Veliyanad



Nestled in the maternal birthplace of Bhagvan Adi Sankaracharya, the Veliyanad facility spans an enchanting ten-acre campus. Surrounded by lush landscapes, serene lily ponds, and sacred temple shrines, this picturesque setting inspires students with its vibrant energy and tranquil ambiance. It's a sanctuary for those seeking both academic excellence and inner peace. Conveniently located 47 km from Kochi International Airport and 28 km from Ernakulam South Railway Station, Veliyanad is easily accessible yet blissfully secluded.

5.1.2 Prajna Pratishthanam (PP) Facility, Warriam Road



In the heart of Kochi city lies the Prajna Pratishthanam (PP) facility, a state-of-the-art educational hub. This modern campus offers students the opportunity to explore the vibrant metro life while pursuing their academic goals. Situated just 29 km from Kochi International Airport and nearly 1 km from Ernakulam South Railway Station, Warriam Road is both accessible and centrally located.

5.1.3 Lalita Pratishthanam (LP) Facility, Onakkoor

Located in Onakkoor, near Piravom, the Lalita Pratishthanam (LP) facility boasts an 80-acre environmentally friendly campus with world-class infrastructure. This expansive and serene setting provides students with a harmonious blend of nature and cutting-edge educational resources, fostering a well-rounded and holistic academic experience.

5.2 Chinmaya Naada Bindu Gurukula (CNBG) Campus



Chinmaya Naada Bindu Gurukula (CNBG) campus is nestled within the expansive 70-acre precincts of Chinmaya Vibhooti, the esteemed vision centre of Chinmaya Mission. Located in the tranquil village of Kolwan, near Pune, at the foothills of the majestic Sahyadri mountain range, this enchanting campus provides a serene haven for students, performers, artists, and scholars hailing from across the globe. The CNBG campus is located around 50 km from the Pune Airport and 45 km from the Pune Railway Station.

6. चिन्मयविश्वविद्यापीठ - कुलगीतम् - Kulageetam

Dr. Ramakrishna Pejathaya

विद्याः संस्कृतिरक्षायै इति निदधानं लक्ष्यं हृदये ।
चिन्मयविश्वविद्यापीठं जयति महौजो धरणितले ॥१॥
Vidyāḥ saṃskṛtirakṣāyai iti nidadhānaṃ lakṣyaṃ hṛdaye ।
Cinmaya-viśvavidyāpīṭhaṃ jayati mahaujo dharaṇitale ॥1॥

Standing by the motto, "The purpose of education is to nurture culture",
glorious Chinmaya University illuminates the world.

सुन्दरं बन्धुरं ज्ञानमन्दिरं चिन्मयविश्वविद्यापीठम्॥
Sundaraṃ bandhuraṃ jñānamandiraṃ Cinmayaviśvavidyāpīṭham ॥

Beautiful and captivating is the shrine of knowledge, that is
'Chinmaya Vishwa Vidyapeetham'

पूर्वपश्चिमौ भूतभवन्तौ सङ्गमयति यत्सुरधाम ।
पाठनसंशोधनमुखसेव्या विद्या यत्र परा देवी ॥२॥
Pūrvapaścimau bhūtabhavantau saṅgamayati yat suradhāma ।
Pāṭhanasaṃśodhanamukhasevyā vidyā yatra parā devī ॥2॥

In this scholarly abode, which bridges 'East and West, Past and the Present',
The goddess Vidyā gets worshiped by learning, teaching and research.

सुन्दरं बन्धुरं ज्ञानमन्दिरं चिन्मयविश्वविद्यापीठम्॥
Sundaraṃ bandhuraṃ jñānamandiraṃ Cinmayaviśvavidyāpīṭham ॥

भरतभुवो विद्यास्थानानाम् आनयनाय व्यवहारे ।
अभिनवसरणौ समुदयमानम् अतिशयमतिशेते जगति ॥३॥
Bharatabhuvo vidyāsthānānām ānayanāya vyavahāre ।
Abhinavasaraṇau samudayamānam atiśayamatiśete jagati ॥3॥

To bring Indic Knowledge to various fields,
the University which moves in a new path, is exceeding excellence.

* सुन्दरं बन्धुरं ज्ञानमन्दिरं चिन्मयविश्वविद्यापीठम्॥
Sundaraṃ bandhuraṃ jñānamandiraṃ Cinmayaviśvavidyāpīṭham ॥

7. CVV Leadership

Chancellor	H. H. Swami Swaroopananda
Pro-Chancellor	Prof. P. Geervani
Vice Chancellor	Prof. Ajay Kapoor
Registrar	Prof. T. Asokan
Dean of Academics	Prof. T. Asokan
Dean Student Affairs	Prof. Sunitha Grandhee
Controller of Examinations	Mr. P. Krishna Kumaran Thampi
Finance Officer	Mr. Jayakrishnan Jayakumar

8. Schools at CVV

School	Programmes Offered	Head of the School	E-Mail
CVV Institute of Science & Technology (IST)	B.Tech CSE, B.Tech CSE (Data Science), B.Tech CSE (Artificial Engineering & Machine Learning), B.Tech CSE (Cyber Security), B.Tech CSE (AI), B.Tech ECE, B.Tech ME, MBA	Dr Anand H.S.	principal.cist@cvv.ac.in
School of Philosophy Psychology and Scientific Heritage (PPSH)	B.Sc. Applied Psychology (Honours), M.Sc. Applied Psychology, M.Sc. Clinical Psychology, Ph.D.	Dr. Satheesh Varma	hos.ppsh@cvv.ac.in
School of Contemporary Knowledge Systems	BBA(Honours), B.Com. (Honours) International Accounting, Ph.D.	Professor Manjula R.Iyer.	hos.cks@cvv.ac.in
School of Ethics Governance Culture and Social Systems (EGCS)	B.A.B.Ed English, B.Sc. B.Ed. Mathematics, Ph.D.	Dr. Pramod Dinakar	hos.egcs@cvv.ac.in
School of Linguistics and Literary Studies (LLS)	B.A.Sanskrit M.A.Sanskrit, Ph.D.	Dr. L. Sampath Kumar	hos.lls@cvv.ac.in
School of Vedic Knowledge Systems	-	Mr. Karthik Sharma	hos.vks@cvv.ac.in
School of Kalayoga	M.A. Music (Hindustani Vocal, Tabla, Bansuri), Ph.D.	Dr. Atul Kamble	hos.kalayoga@cvv.ac.in

9. Academic System

9.1 About the Academic System

Chinmaya Vishwa Vidyapeeth (CVV) fosters an academic environment rooted in tradition, innovation, and student-centricity. The academic year at CVV commences with Vidyarambha, a ceremonious initiation into the pursuit of knowledge. This is followed by the comprehensive Induction Programme, known as the Bridge Programme, providing incoming students with essential insights into the institution's ethos, academic expectations, and skills to succeed in performing academically at CVV.

Structured into two semesters, the academic calendar offers a diverse array of courses under the Choice-Based Credit System (CBCS), empowering students to tailor their educational journey according to their interests, career aspirations, and academic pursuits. This flexible system encourages exploration, interdisciplinary engagement, and critical inquiry, nurturing a culture of intellectual curiosity and creativity among students.

Throughout the academic year, students immerse themselves in a dynamic learning environment guided by experienced faculty members, engaging in a blend of theoretical exploration, practical applications, and experiential learning. The curriculum is designed to cultivate well-rounded individuals capable of thriving in a complex and interconnected world. The pinnacle of the academic journey culminates in the convocation ceremony, where graduates are honoured for their academic achievements and personal growth. This grand occasion not only celebrates their success but also signifies their readiness to embark on new endeavours with confidence, integrity, and a deep-rooted commitment to lifelong learning and service to society.

9.2 Student Management System

Student Management System (SMS) has been specifically designed to cater to the effective monitoring and updating of student credentials. This system includes managing qualifying certificates, generic information, sports, and extra-curricular certifications. Upon admission, each student is provided with a unique official email and password. Instructions are given on how to log in to the various management systems of the University using these credentials. Students will have access to two primary systems:

1. LMS (Learning Management System): This is where students will submit assignments and other academic-related submissions as directed by their faculty. **(Website: https://lms.cvv.ac.in/learning)**
2. SMS (Student Management System): This system is used for updating administrative records, which need to be maintained by both the student and their parents. **(Website: https://sms.cvv.ac.in)**

9.3 Choice-Based Credit System

All the programmes include common foundation courses (common to all), core courses, core electives, proficiency courses, and self-immersion courses. The courses that students will take while graduating in any major discipline of their choice are categorised into five. Under each category, a certain number of courses will be taken by the students that will eventually lead them to earn a degree. These are briefly explained below:

For all non-engineering programmes

1. Major/Core Courses: Core courses are mandatory for students to develop expertise in their main discipline, preparing them for professional challenges.
2. Minor Courses (Discipline-Specific): Discipline-specific minors, including interdisciplinary options, allow students to explore additional subjects. Students can declare a minor by the end of the second semester after sampling various courses.
3. Multidisciplinary Courses: Multidisciplinary courses, chosen from unrelated fields, provide broader intellectual experiences and liberal arts education, excluding subjects already studied at the higher secondary level.
4. Ability Enhancement Courses: These courses focus on competency in Modern Indian Ļanguages and English, emphasizing language and communication skills, critical reading, and academic writing.
5. Skill Enhancement Courses: Aimed at enhancing employability, these courses provide practical skills, hands-on training, as well as soft-skills to boost productivity and competence.
6. Value Added Courses: Developed by national experts, VACs aim for holistic personality development and character building, embedding ethical, cultural, and constitutional values, critical thinking, Indian Knowledge Systems, scientific temper, communication, and soft-skills.

For Engineering Programmes

1. Humanities and Social Science Courses: Integrate ethics, communication, and societal impacts into engineering education, fostering responsible and informed decision-making.
2. Basic Science Courses: Provide foundational knowledge in physics, chemistry, and mathematics essential for engineering problem-solving.
3. Engineering Science Courses: Bridge basic sciences and core engineering disciplines, covering key theoretical and practical aspects like materials science and mechanics.
4. Program Core Courses: Focus on in-depth knowledge and technical skills within the chosen engineering field, ensuring proficiency in core concepts and applications.
5. Professional Elective Courses: Allow specialization within the engineering discipline, enabling students to tailor their education to career goals and interests.
6. Open Elective Courses: Offer interdisciplinary learning opportunities, broadening academic horizons and fostering innovation and creativity.
7. Audit Courses: Non-credit courses that enable learning in areas of interest without grade pressure, encouraging lifelong learning.
8. Seminar/Project/Internship: Provide hands-on experience and real-world application through research, design, and industry exposure, enhancing practical skills and professional readiness.

9.4 Course Registration

At the start of each semester, students must register for the particular courses selected by them via SMS. Students have one week from the commencement of the

academic session each semester to register for these courses, and failure to do so may result in them being barred from attending classes. Ensuring timely registration is crucial for a smooth academic experience. For assistance or further information, students should contact the Office of Assistant Registrar - Academics.

Course Registration Edit Access: For subsequent semesters, students have one week from the start of each semester to register for courses.

View Access: Students can view their respective details at any time until the completion or exit from their program.

9.5 Dissertation / Projects

The dissertation offers an opportunity to students to explore a topic in-depth in their area of special interest. A faculty guide is assigned to each individual/group. The dissertation is carried out under the supervision of faculty member(s) chosen by the University.

1. Students need to choose a dissertation topic in consultation with the assigned faculty.
2. All expenses for this project are borne by the students opting for it.
3. The evaluation parameters include a project report, a presentation etc.

10. Awards /Scholarships / Fee-Concessions

10.1 Fee Concessions and Scholarships

Fee concessions and Scholarships are offered by CVV to select students. For more details, contact the Office of the Registrar.

10.2 Awards

CVV awards meritorious students/gold-medallists every year. For more details, contact the Office of the Dean-Academics.

11. Examinations

11.1 CVV Examination Process

In order to appear for the CVV examination, the students are required to register for the examinations based on the courses undertaken in that particular semester. A notification for the same is sent by the Office of the Controller of Examinations.

11.1.1 Eligibility criteria to register for Examinations

For students to be eligible to register for the examinations,

1. Students must clear all fee dues.
2. Students should not have any disciplinary issues pending.
3. Students must satisfy the attendance requirements stipulated by CVV's guidelines.
4. Students should appear in all internal examinations/mid-semester examinations and submit all course assignments as per given schedule..
5. Students should earn at least 40 % marks for UG courses / 50 % marks for the PG courses in the Continuous Internal Assessment (CIA).

6. Students must pay the exam fee within the due date notified by the office of the Controller of Examinations.

For students who are eligible to appear for the examination, the Office of the Controller of Examinations shall enable the payment link for the examination fees. The students shall remit the examination fees through the link. Late fees will be charged if registration is done within three days of the original due date. Delays beyond this date will deem the student ineligible to appear for the exam.

A student can withdraw from a course in the elective category with the approval of the Head of School through their respective Programme Director. However, this should be done within seven working days from the commencement of the semester as per CVV's guidelines.

11.2 Discipline in Examination Hall

The following rules apply to every CVV student appearing for the various written examinations as part of the evaluation process for their course of study.

1. All students must carry with them their examination Hall Ticket and Identity Card during the examinations, and produce the same for verification.
2. Students should bring all course instructors/ HOS -approved materials needed for the examination.
3. The students are expected to take their respective seats 5 minutes prior to the scheduled commencement time of the examination.
4. No student will be allowed to bring mobile phones or any other digital devices (including smart watches) to the examination hall.
5. The examination hall doors will close five minutes before the examination begins, to allow for the distribution of materials to students already seated. Latecomers will be admitted only after all on-time students have received their exam materials.
6. The Latecomers should take their seats and wait for their exam materials.
7. Entry to the examination hall will not be permitted 30 minutes after the start of end-semester examinations.
8. Exchange (borrowing or lending) of any material during the examination is not allowed.
9. Students must not bring any unauthorized materials into the examination hall. Possession of such materials during the examination will be considered an attempt to use unfair means, and will result in appropriate action.
10. Using unfair means of any nature during an examination is strictly prohibited. Students caught engaging in such activities will be immediately removed from the exam hall, and their case will be reported to the CoE Office for appropriate disciplinary action.
11. Students found to be involved in copying, whether by providing or receiving assistance, will both face consequences.
12. Students must obtain permission from the invigilator before leaving their seat for any purpose, including restroom breaks.
13. No additional sheet(s) would be given to the students in the last 5 minutes of the examination.

14. Students are not permitted to exit the examination hall during the initial 30 minutes of commencement of the examination(s) or during the final 5 minutes of the examination(s).
15. Students who are present in the last 5 minutes of the examination will have to wait till the exam material is collected from all the students by the invigilators, and until they are permitted to leave, by the faculty invigilator of that exam hall.
16. Students, while leaving the examination hall, are directed not to linger or discuss the question paper. Other examinations might still be going on, so they must quietly leave the building to avoid disturbing anyone.

11.3 Student Evaluation & Grading

CVV has established a student evaluation framework with the following characteristics. The evaluation shall be:

- Based on multiple components.
- Continuous, as well as enabling the students to know the progress on an ongoing basis.
- Encouraging student involvement in the learning process both individually and in groups.
- Commensurate to the effort required by the student.
- Considered as timely feedback on performance, so that any mid-course corrections are possible.

11.4 Evaluation Components - Norms & Guidelines

CVV encourages their faculty to use as many components as appropriate (such as from the list including but not limited to those mentioned below) for designing the course evaluation plan. The weightage of each component shall be as mentioned in the respective course outlines.

- Individual submissions including quizzes, assignments, tutorials, worksheets, etc.
- Group submissions including group assignments, projects, seminars, etc.
- Term Paper/Report (final submission at the end of the semester)
- Mid Semester Examination
- University Examination
- Viva Voce/Oral Examination

The schedule of the above-mentioned components shall be announced by the concerned faculty/ Office of the Controller of Examinations as the case may be.

11.5 Grading System: Marks Equivalence Table

CVV follows the absolute grading system, where marks are converted into grades based on predetermined class intervals. The percentage of marks required to pass a course and the CGPA required to qualify for the award of the degree correspond with UGC recommendations. Accordingly, the following equivalence table is developed for adoption by the Schools and the office of the Controller of Examinations.

Grading Scale for UG Programmes

Letter Grade	Grade Point	Marks (in %)
O (Outstanding)	10	91–100
A+ (Excellent)	9	81–90
A (Very Good)	8	71–80
B+ (Good)	7	61–70
B (Above Average)	6	51–60
C (Average)	5	45–50
P (Pass)	4	40–44
F (Fail)	0	Less than 40%
AB (Absent)	–	–

Grading Scale for PG Programmes

Letter Grade	Grade Point	Marks (in %)
O (Outstanding)	10	91–100
A+ (Excellent)	9	81–90
A (Very Good)	8	71–80
B+ (Good)	7	61–70
B (Above Average)	6	50–60
F (Fail)	0	Less than 50%
AB (Absent)	–	–

11.6 Computation of SGPA and CGPA

The UGC recommends the following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student, and the sum of the number of credits of all the courses undergone and earned by a student, i.e.,

$$\mathbf{SGPA = \Sigma(C_i \times G_i) / \Sigma C_i}$$

where 'C_i' is the number of credits of the i^{th} course and 'G_i' is the grade point scored by the student in the ith course.

The CGPA is also calculated in the same manner taking into account all the courses undergone and earned by a student over all the semesters of a programme, i.e.

$$\mathbf{CGPA = \Sigma(C_i \times GP_i) / \Sigma C_i}$$

where C_i is the credit for i^{th} course in any semester, and GP_i the grade point for the course.

The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.course.

The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.

11.7 Academic Dishonesty and Misconduct

Academic dishonesty and misconduct include, but are not limited to the following:

- **Unfair examination practices:** Unauthorised use of information, materials, devices, sources or practices in completing academic activities.
- **Plagiarism:** Adopting another person's ideas, words, design, art, music, etc., as one's own, without acknowledging the source, or, when necessary, not citing after obtaining permission from the author.
- **Fabrication or Falsification:** The unauthorised creation or alteration of information in an academic document or activity.
- **Sabotage:** Disrupting or destroying another person's work so that the person cannot complete an academic activity successfully.

There are severe penalties (including not allowing students to sit for the examination) for students found guilty of any kind of academic dishonesty and misconduct. All instances of dishonesty including in assignments or examinations, of any magnitude, major or minor, will attract disciplinary action based on the nature and degree of dishonesty.

11.8 Guidelines for Availing Scribe Facility/ Extra-time accommodation for students with disabilities

Scribe facility/extra time accommodation is available for students with disabilities. Requests for the same must be substantiated by mandated medical documents.

11.9 Eligibility for writing end-semester exams

The candidates shall be deemed to have undergone a regular course of study for the period specified for that course of study, if he / she fulfils the requirements as given below:

Attendance:

- He/she has attained 75% of attendance for each course. Candidates with less than 75% of the full attendance for a course shall not be permitted to take the end-semester University Examination of the course.
- For courses that do not have the end-semester component, attaining 75% attendance is mandatory for a student to complete the course. However, the Dean of faculties shall condone with the recommendation of the Program Coordinator and Head of the School, as well as approval of the Vice-Chancellor, the shortage of attendance in aggregate up to a maximum of 10% to overcome certain unavoidable circumstances such as medical grounds.
- The fee for application for condonation of shortage of attendance shall be Rs. 1000/- (Rupees One Thousand) per course. Fee shall be paid to the CVV Accounts Office.

- A candidate with less than 75% of attendance and ineligible for condonation in a course, shall not be permitted to write the end-semester Examination. He/ She is required to re-register for the respective course when it is offered and to repeat the course.

Clearance of Dues

- All the candidates seeking permission to appear in the end-semester examination should produce a clearance of dues from the respective departments in the prescribed format.
- Application for permission to appear for an examination shall be submitted along with the prescribed fees within the prescribed time-limit.
- The Candidates who fail to appear for the examination shall not be entitled for the refund of the examination fees paid by him/her.

Hall Ticket

- A candidate whose application has been accepted shall be given a Hall Ticket. Admission to the examination hall shall be only on the production of the above-mentioned Hall Ticket.

11.10 Examination Grievance Redressal Mechanisms/ Re-evaluation (with time-lines)

1. If a candidate is dissatisfied with the marks obtained by him/her, he/she can request for a photo-copy of the answer script, and apply for re-evaluation.
2. To get a photocopy of the answer script and to apply for re-evaluation, the candidate shall submit an application in the prescribed form/Examination Management System (EMS) by paying the stipulated fee within a span of 10 days from the date of declaration of the results.
3. All requests in this regard shall be addressed to the Controller of Examinations, through the concerned PD and HoS. A student is eligible to apply for re-evaluation of answer scripts for a maximum of 3 subjects only.
4. The CoE office will provide photocopies of answer books, and will notify students when they are available.
5. Re-evaluation is not permitted for practical courses, seminars, summer projects, Industrial Training and Project work.
6. This redressal mechanism is applicable only to the Theory Course(s). The original marks secured by the candidate shall not be changed if the re-valued marks are less than the marks secured in the original valuation.
7. Fresh mark sheets incorporating the change, if any, shall be issued to the candidate who gets the benefit of the higher marks on re-evaluation. Revised marks sheets shall be issued only on surrendering the original mark sheet issued to the candidate.
8. All work relating to re-evaluation shall be treated as extremely confidential and therefore interim enquiries shall not be entertained.

Ph.D. and Postgraduate Programs

1. Re-evaluation is not permitted for the Ph.D scholars.

2. A student may apply for a photocopy of his/her Examination answer sheet for a specific Theory Course, along with payment of the prescribed fee through proper application to the CoE office. This should be done within 10 days of the declaration of results.
3. The CoE office will provide photocopies of answer books and will notify students when they are available.
4. Photocopy provision is not permitted for the practical courses, seminars, summer projects, industrial training and project work.

12 Office Of Student Affairs

12.1 About Student Affairs

The Office of Student Affairs (OSA) is responsible for supporting all the academic and community explorations of students, by providing a holistic environment in which students feel a sense of belonging, and comfortably reach their potential. The Office of Student Affairs coordinates with the Registrar, Dean (Academics), Controller of Examinations, on various academic and non-academic related activities.

12.2 Student Events/Conferences/Cultural Activities

12.2.1 Vidyarambha

At Chinmaya Vishwa Vidyapeeth, we uphold the cherished tradition of Vidyarambha, a ceremonial initiation into the pursuit of knowledge. Rooted in ancient Indian culture, Vidyarambha symbolises the commencement of learning, marking the beginning of a journey filled with exploration, growth, and discovery. It is a momentous occasion where students, guided by teachers, embark on a path that nurtures intellect, character, and creativity. At our institution, Vidyarambha embodies our commitment to fostering a dynamic and inclusive learning environment, where each individual is encouraged to flourish and excel.

12.2.2 Induction Programme

The student induction programme at Chinmaya Vishwa Vidyapeeth is a two to three- week process designed to ensure a smooth transition into university life. It aims to make students feel comfortable, explore their academic interests and activities, promote bonding, and build character. During the programme, students receive comprehensive information about CVV, its rules, regulations, and the various programmes and courses offered. A unique aspect of our induction is the emphasis on the role of Indian Knowledge Systems in contemporary education.

The programme includes a variety of activities such as physical exercises, creative arts, mentoring on universal human values, familiarisation with the university, literary activities, proficiency modules, lectures and workshops by eminent personalities, extra-curricular activities, and feedback sessions. It promotes meaningful interactions among peers, fostering a sense of community, and building confidence to tackle upcoming challenges. Mentoring and discussions on universal human values are conducted in small groups with faculty mentors. The programme concludes with feedback from students and a report on their experiences, ensuring they are well-prepared for a successful and enriching experience at Chinmaya Vishwa Vidyapeeth.

12.2.3 Intramural Competitions

At CVV, we foster healthy competition and team spirit through our intramural

competitions organized by Various Departments. These competitions serve as platforms for students to showcase their talents and sportsmanship across different disciplines. Our annual intramural sports meet, The URJA Vice Chancellor Trophy, witnesses spirited contests among the Students, promoting unity and healthy rivalry.

12.2.4 Clubs at CVV

CVV Club Names	Faculty Advisor - PP (Warriam Road) Facility	Faculty Advisor - LP (Onakkoor) Facility
Chidswara-Music Club	Mr. Pratheep Kumar	Dr. Uma Narayanan
Lavanya-Fashion Club	Ms. Gopika Ramesh	Dr. Merin Skariah
Natyarasa-Dance Club	Dr. Soumya Varma	Dr. Kavitha Rajan
Natyamitra-Drama Club	Mr. Bharath K	Dr. Sudarshan Chiplunkar
Creative and Debating Club	Ms. Aparna U	Dr. Raisun Mathew
Grantha Club	Dr. Sanitha A C	Dr. Angita Ram V
Sankhya Samartha - Mathematics Club	NA	Dr. Neha Elizabeth Thomas
Jeevanam and Seva Club	Dr. Bindu M P	Dr. Rakhy K S
Chayachithra-Photography Club	Mr. Ganesh Kumar	Dr. Suvanish Kumar
Sports Club	Mr. Subashchandirabose. S	Mr. Subashchandirabose. S
CHYK Club	Ms. Nisha M S	Dr. Dinta Muraleedharan
Eunoia Circle-Psychology Club	Ms. Nouzia Noordeen	Dr. Susan Varghese
CUSEC- Management & Commerce Club	Dr. Jiji K P	Dr. Sanjith S R
Spyra - Coding Club	NA	Ms. Anupama Jims
Short Film Club	NA	Mr. Narayan Baban Shete
Robotics and Automation Club	NA	Dr. Savithesh Madhulika Sharma
IKS Club	NA	Dr. Sumantha Bhaskar

12.2.5 Arts festival and Jabagadadash

'Pratibha' is the University's annual arts festival. Spanning a dynamic week filled with excitement and camaraderie, Prathibha hosts an array of forty-one competitions encompassing various artistic disciplines. From stirring musical performances to captivating theatrical productions, from dazzling dance showcases to thought-provoking literary debates, Prathibha offers a platform for CVV students to showcase their skills and passion. Prathibha promises to inspire, entertain, and unite through the power of the arts.

'Jabagadadash' is an inter-college student festival, hosted and managed by CVV students. It comprises various competitive as well as informal events in fine-arts,

performing arts, literary arts, debate, film, photography, sports, management and psychology. Its main objective is to foster the pursuit of excellence and a spirit of healthy competition in each of these fields. Students from across the country can put up their performances and appreciate those of others. These students also get an opportunity to know about what CVV, as a Higher Educational Institution, has to offer.

12.2.6 Convocation

Convocation stands as a pivotal milestone in the academic journey, symbolising the culmination of years of dedication, perseverance, and scholarly achievement. At Chinmaya Vishwa Vidyapeeth, our annual convocation transcends mere ceremony, embodying a profound reverence for knowledge and learning. With meticulous planning and unwavering dedication, each convocation is orchestrated in a grand manner befitting the significance it holds for our university community. It serves as a poignant moment where academic excellence is celebrated, and the torch of knowledge is passed from one generation to the next. As graduates don their ceremonial attire and prepare to step into the world beyond academia, the convocation ceremony at Chinmaya Vishwa Vidyapeeth stands as a testament to our commitment to fostering intellectual growth, character-development, and lifelong- learning. Through this time-honoured tradition, we honour the past, celebrate the present, and embrace the limitless potential of the future.

12.2.7 Conferences and Seminars

The annual National Youth Conference on International Knowledge Systems (IKS) hosted by Chinmaya Vishwa Vidyapeeth (CVV) stands as a cornerstone event, bringing together scholars, researchers, and practitioners from diverse backgrounds to explore themes rooted in Indian Knowledge Systems (IKS). The three-day conference serves as a vibrant platform for interdisciplinary dialogue, fostering cross-cultural understanding and awareness about advancing knowledge in areas spanning philosophy, arts, science, spirituality, and literature. By facilitating global collaboration, knowledge exchange, and the dissemination of research findings, the IKS conference promotes academic excellence, cultural enrichment, and positive societal change. Through this transformative event, CVV reaffirms its commitment to advancing learning, promoting dialogue, and fostering global citizenship, celebrating the richness and diversity of Indian knowledge traditions while envisioning a brighter future grounded in their wisdom.

12.2.8 Participation in Inter-University competitions

CVV takes pride in its participation in various Inter-University competitions organised by the Association of Indian Universities (AIU). Over the years, we have excelled in disciplines like badminton, yoga, football, Drop ro ball and tug of war, showcasing our talent and competitive spirit on a national platform. Moving forward, we aim to broaden our horizons by participating in Basketball, Volleyball, Kho Kho, cricket, and other events.

12.2.9 Inter-collegiate or Inter-University tournaments and future plans

In addition to Inter-University competitions, CVV also organizes inter-collegiate tournaments to provide students with exposure to external competitions. Last year, we successfully hosted a badminton tournament, and plans are underway to organize more such events in the future, fostering collaboration and healthy competition among institutions.

At CVV, we believe in nurturing not just the body but also the spirit of sportsmanship and teamwork. Whether you're a seasoned athlete or a casual enthusiast, there's something for everyone in our dynamic sports culture. So, lace up your shoes, grab your gear, and join us as we embark on an exhilarating journey of sports and camaraderie at Chinmaya Vishwa Vidyapeeth!

12.3 Student Culture and Discipline

At CVV, we believe in promoting exemplary student conduct by motivating students to reach their highest potential. In this day and age, students are subject to various distractions. We aim to instill a sense of discipline and culture. Various activities are organized to ensure students' focus and alertness are developed. We aim to foster leadership skills among students by promoting participation in governance and community engagement programs.

12.4 Student Welfare

The department of student welfare provides counselling, mediates conflicts, addresses grievances and concerns of students.

12.5 Mentor/Mentee Framework

CVV has created a Mentor/Mentee framework (in line with UGC guidelines) , by which students are constantly guided and helped by the mentors (faculties) whenever they need help. This mechanism focuses on improving the student's mental and physical health on a regular basis. Each faculty member is assigned approximately twenty students from his/her respective department, based on the class-strength. These students are monitored periodically by their respective mentors, for overall performance both in academics and life. This helps the students to become aware of their areas of improvement.

12.6 Feedback Mechanism for Students

At CVV, students are given an opportunity at the end of every semester to provide feedback about the various course faculty members associated with them. The feedback is obtained in the areas of subject knowledge, pedagogies, interaction with students, learning tools etc. Based on this feedback, the required improvements are implemented.

12.7 Training, Placements and Internships

12.7.1 Training & Placements

- CVV is conscious of its commitment to equip students with both adequate subject knowledge, as well as a variety of soft-skills that would help them procure good placements. Keeping this in mind, CVV has established a full-fledged and highly dynamic Training and Placement Office.

The students are trained in an array of areas to:

- Enhance their employability skills.
- Empower them with communicative abilities.
- Enrich them with leadership qualities.
- Enable them to face interviews with ease.
- Equip them with life-coping skills.

- Enable them to land the right job.
- Get the right employer for the right candidate.

The Training and Placement Office functions with the following objectives:

- To fulfil the dreams of students by helping them with the best career options.
- To provide the industry with the best human capital.
- To become one of the most industry-favoured institutions in the country for campus recruitment.
- To achieve 100% quality placement.
- To enhance students' skill-sets through training programmes and workshops.

12.7.2 Internships

- For Year 2 of the Bachelors and Masters programmes, students may be required to undertake an internship for 8-10 weeks. The CVV Training and Placement Office provides necessary support in arranging suitable assignments. A dedicated Internship and Placement Officer is appointed to help and support students. The internship is intended to provide students with an opportunity to apply the principles and methodologies learned, and get first-hand experience of the industry with a new perspective.
- The Internship and Placement Officer makes the required effort to reach out to organizations across sectors for internships.
- Based on the students' interests and capabilities, they can seek internships.
- Interactions with other interns as well as employees help students understand the expectations/needs of the organization, and the sector in general. They are able to then identify the gaps in their learning and orient themselves as per the requirement of the specific sector.

12.8 Disability Support & Assistance

CVV offers various disability support services and assistance to its students inside the campus to create an inclusive learning environment. CVV has provided facilities like ramps, elevators to ensure a comfortable campus experience for its specially-abled students.

12.9 Student Helpline

Students can email @ helpdesk@cvv.ac.in for any issues/concerns they may have. All issues are categorized (according to the categories given below) and addressed on priority.

- Admissions
- Accounts
- Facility Maintenance
- Canteen food
- Hostel
- Transportation

- Medical
- IT
- HR
- Others' category
- Infrastructure
- Safety & Security.

12.9.1 E-mail Etiquette to be followed by all students while communicating concerns or requests:

Students should strictly adhere to the email etiquette of Chinmaya Vishwa Vidyapeeth for effective communication and appropriate action at the right time. Any emails sent directly to the University officials and the statutory offices, like Hon'ble Chancellor, Hon'ble Vice-Chancellor, Registrar, Dean Academics, Dean Student Affairs, Assistant Registrars, Controller of Examinations, Finance Officer, and other CVV authorities will not be allowed. The students/parents sending such emails will be on the block list for future communication.

For non-academic concerns, students/ parents are directed to actively use helpdesk@cvv.ac.in.

For all academic-related concerns, the students/ parents should communicate with the respective Class Advisors or Head of the School (HOS)/ Principal, CVV IST.

Communication from students or parents to any emails other than the "Helpdesk" or to "Class Advisors" or "HOS/ Principal CVV IST" will not be addressed or responded to.

12.10 Holistic Development of Students

12.10.1 Yoga & Meditation

- Students can take an academic Yoga & Seva course as part of the curriculum. In addition, morning yoga and meditation sessions are conducted in the hostels daily.
- In the morning, shlokas are played on the hostel intercom to create a positive environment.

12.10.2 CHYK & IKS Clubs

- CVV has an active CHYK club. Chinmaya Yuva Kendra (CHYK) is a global youth wing of Chinmaya Mission. It aims to empower youth with vision, values and dynamism for success in all fields. CHYK conducts weekly classes where the youth are made aware of their potential through the study of scriptures. CHYK also organizes and executes cultural, social and spiritual programmes. Recent events include retreats, bike rallies, celebration of festivals etc.
- The IKS Club aims to preserve and promote Indian Knowledge Systems (IKS) among students, researchers, and enthusiasts. The objective is to create a platform for discussion, exploration, and innovation in IKS. CVV's vision is to become a leading organization for promoting IKS and its applications in various fields. It strives to create a community of like-minded individuals, who share passion for IKS and its potential to transform society. In the past, various events have been conducted on the importance of IKS, discussion of festivals, field trips etc.

12.11 Mental Wellness & Spiritual Discourses by masters

From time to time, mental wellness and spiritual discourses are conducted by Chinmaya Mission Swamis, Bramhacharis and Bramhacharinis to inculcate a calm and spiritual mindset amongst the students, faculty and staff.

12.12 Parent Interactions

The various Schools conduct interactive sessions with parents. In addition, the Office of Student Affairs also reaches out to parents on a regular basis. Parents' feedback helps in overall improvement of the system.

12.12.1 Parent-Teacher Meetings

Regular parents-teachers meet (PTM) are organized so that grievances and gaps in the system can be addressed and resolved.

12.13 Alumni Associations

The CVV bond remains strong even after students graduate. The Alumni Association, registered under the Travancore Cochin Literary, Scientific, and Charitable Societies Act, fosters a lifelong connection. This vibrant network offers mentorship, career guidance, and industry connections, nurturing friendships and celebrating achievements of members. Educational programs and reunions reignite the flame of learning, while the contributions, through volunteering or fund-raising, shape the institution's future by supporting scholarships, infrastructure, and research.

13 Rules & Regulations

13.1 Attendance & Punctuality

Classes are expected to begin on time. Late coming is not permitted. Faculty have the authority to restrict late-comers from entering the classrooms.

Students are required to be present for all events pertaining to their specific school or CVV as a whole, including the Sports Day, Republic Day, Independence Day, Guest lectures, Compulsory workshops, and other events as intimated on the Student Portal / Notice board/email. Record of attendance will be maintained. The University reserves the right to declare compulsory attendance for any event on or off the campus. Absenteeism on events for which attendance is compulsory, will be taken seriously. Students who fail to follow this may face repercussions like remarks on the transcript or any others, as decided by the management.

Hostellers are required to be in the city on all days of the semester. If they are leaving the city for personal or institutional work (including social, cultural, and co-curricular events), they are required to obtain prior permission from the HOS/PD/Principal. Students are requested to adhere to deadlines for submissions of projects, reports, assignments, forms etc.

A student shall be considered to have satisfactory attendance to appear for the examination, if he/she attends not less than 75% of the working days (inclusive of sick days) for all regular courses, and 90% of the working days for internship-type courses. Leave shall be availed by the students only under unavoidable circumstances. Students must apply for leave in advance. The leave letter recommended by the Programme Director must be submitted to the HOS who will consider granting leave. Requests for more than three consecutive days on medical grounds must be supported by a proper

medical certificate. Leave granted will not be counted as a physical presence and will not count towards attendance.

Any student failing to secure a minimum of 75% attendance in a course will not be eligible to appear for the end-semester examination in that course*. If a student is not permitted to attend the end-semester examination of any course, due to shortage of attendance, he/she shall be awarded an 'FA' (Failed due to lack of Attendance) grade in that course and this shall be mentioned in the grade sheet. Students who are awarded an 'FA' grade in a course must re-register for the course when it is next offered as a run-time, re-do course. * For courses that do not have the end-semester component, 75% attendance is mandatory to complete the course.

13.2 Campus & Fire Safety Protocol

13.2.1 Campus Safety Protocol

- For hostel safety, the entrance is guarded 24/7 by a security guard, CCTV cameras are installed and a visitor recording register is used, where ID card details and contact numbers are listed for every visitor who enters the hostel.
- Biometric staff and student attendance facilities have been provided to make the campus safe.
- Students and staff are provided easily identifiable and authentic ID cards and wearing of such cards in the institutional premises is mandatory.
- Across the campus, helpline numbers against ragging, sexual harassment, accidents, calamities are displayed so that students can record and use them as and when required.
- In order to ensure that the campus community receives timely, accurate, and useful information in the event of a significant emergency or dangerous situation on campus or in the local area, a Public Addressing system is used. Through this system, emergency messages can be announced in the campus, at the time of occurrence of an incident.
- Students are directed by concerned authorities to install Kerala Police Mobile App- POL APP for any emergency.
- Emergency assembly areas are marked for safety purposes.
- On-campus basic medical facilities are available to students. Apart from this, arrangements with ambulance agencies are in place to ensure emergencies and crisis situations can be appropriately attended to.
- To make students aware about disaster management, mock drills, workshops and awareness programmes are organized frequently.
- Talks by police and public administration officials, as well as informative audio-video lectures are arranged covering safety issues.
- Self-defence training for women studying and working on campus through tie-ups with training institutions / NGOs are a key component of extra-curricular activities undertaken at CVV.
- In case of food outlets, canteens and messes, CVV ensures that high standards of quality and hygiene are strictly observed and the food on offer is certified through hygiene test reports by expert doctors.

Safety of Students while they are on Excursion/ Tours/ Academic trips etc

- CVV ensures that expedition activities are undertaken under the guidance and supervision of at least two trained teachers, of whom one is a lady teacher. It is mandatory for students who are embarking on institutional tours, to obtain consent letters from the parents/guardians. Students are required to be medically fit to be a part of the excursion tour. Students are allowed to carry personal communication devices such as mobile phones and are instructed to remain in constant touch with their parents / guardians. This also facilitates casualty handling and communication in the event of an emergency.

13.2.2 Fire safety protocol

CVV has a fire safety system under which mechanisms for the detection of a fire, the warning resulting from a fire and standard operating procedures for the control of fire are evolved. This includes sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, smoke control and reduction mechanisms, as well as fire doors & walls that reduce the spread of a fire. Mock drills for fire situations are regularly conducted.

13.3 Hostel-related Policies

13.3.1 Admission & Allotment of rooms

Admission into the hostel is a privilege extended to facilitate peaceful studies on the campus, provided students follow the hostel rules and regulations. Only students of full-time programmes who are currently enrolled at CVV are allowed to stay in the hostels, according to the approved room allotment. Admission for other categories of students is decided by CVV authorities, and the rules change from time to time. Each resident must submit a duly filled hostel admission form at the time of admission and at the beginning of every academic year. Room allotment will be based on availability and preferences, with the final decision resting with CVV authorities. Mutual exchange of rooms is not permitted. However, in exceptional cases involving serious health or medical issues, the Office of the Registrar, upon recommendation from the Hostel Warden(s), may consider a written request supported by convincing documents for a room change.

Please refer to the CVV website https://www.cvv.ac.in/notifications for detailed information on the above.

13.3.2 Withdrawal

Students should not vacate the hostel without permission from the Hostel Warden, post instruction from the Registrar. A completed 'No Dues Certificate' must be submitted to the Office of the Registrar before leaving the hostels. Students who book hostel accommodation and pay the hostel admission fee at the beginning of the academic year are required to commit to a one-year residency. No refunds will be issued if the student withdraws before the completion of the committed one-year period.

13.3.3 Holiday/Vacation rules for students

Every student must vacate his/her room before proceeding on summer vacation and surrender the room to the administrative staff/Hostel Warden. If any room is found locked, the hostel authorities have the right to break open the same and the respective student will be liable to pay the cost of damages.

Personal belongings of the students proceeding on vacation must not be left behind in their respective rooms. All such articles must be packed, properly labelled and entrusted to the Hostel Wardens for safe custody in the rooms earmarked for this purpose.

While every effort will be made to see that the articles are kept safely, the hostel authorities are not responsible for any loss or damage caused. Students are therefore advised not to leave behind any costly items when they go on vacation. The University reserves the right to allocate any room for any academic activity or undertake repair and maintenance work during holidays/vacations.

The room is to be vacated by students post completion of their respective programmes within two weeks of the last exam/final year/semester/trimester unless the hostel authorities give a specific date for the same. All students are required to clear their hostel dues, penal charges, recoveries on loss or damage caused etc., to be eligible to be issued a 'No Dues Certificate' . This is required for receiving the completion certificates and Degree/Diploma certifications.

The Office of the Registrar may consider applications from residents requesting them to stay in the hostels during a vacation if their vacation academic activity (such as summer placements) requires them to be stationed at CVV campus. Applicable charges for the same will be notified by CVV authorities.

13.3.4 Guest rules

With regard to the provision for guests, kindly note that parents or other blood relatives are not permitted to stay overnight in the hostel. They may visit the hostel only during the following hours:

On working days: Between 5:00 PM and 6:30 PM

On holidays/Sundays: Between 7:00 AM and 6:30 PM

Any failure in this regard shall be treated as serious misconduct.

13.3.5 Rules for vendors/tradesmen

No strangers are allowed in the hostel premises for carrying out any business. Students shall not have dealings with strangers other than licensed tradesmen/ vendors on the campus. In case any stranger is seen on the hostel premises, students must immediately inform their respective Hostel Warden/Chief Security Officer. Food delivery partners like Swiggy, Zomato etc. are strictly prohibited inside the CVV campus.

13.3.6 Issue of Outpass

- For all day passes, weekend passes: please request your parents to inform the warden. The warden after verifying the request will issue the required pass to leave the campus.In addition, as a courtesy, please inform the warden/annakshetra regarding your absence, so that food is not wasted.
- For extended leave (more than 3 days), outpass will be issued, following the same procedure as above, where your parent/trusted guardian can inform the warden and the warden after verifying the request will issue the required pass to leave the campus. No necessity to inform HOS.
- In addition, as a courtesy, please inform the class advisor/programme director and also the faculty members of all the classes you are going to miss, so that

they are all equally informed. Meeting the 75% Attendance is your responsibility. In addition, as a courtesy, please inform the warden/annakshetra regarding your absence, so that food is not wasted.

- For Outpass (day or weekend) students are expected to return back to the hostel by 7:00 pm. If they are running late, they are expected to inform warden in advance. Failure to do so and showing late, is subject to cancellation of outpass (please see code of conduct).

13.4 Annakshetra rules

The residents of the hostel shall, from amongst themselves, elect a suitable number of representatives who will form the Mess Committee. The student committee shall be in charge of running the mess and the maintenance of hostel amenities. If at any time there are no elected representatives, CVV shall have the power to make necessary arrangements to run the mess directly, or by nominated representatives, until representatives are duly selected.

- Meals or any food item will not be sent to students' rooms.
- A sick diet can be provided to students who require the same, under the advice of the Hostel Warden. For this, specific requests may be submitted to the Office of the Registrar.
- Under no circumstances are the students allowed to take cups, saucers, tumblers, and other utensils of the mess to their rooms or other locations. Any violation of this norm will attract stringent action.
- Students are expected to maintain strict discipline and order in the dining halls during the hours when meals are served.
- Students must be suitably attired in the dining hall (Half pants, shorts, Bermuda, half-skirts etc. are not permitted in the mess or any other academic premises). No residents, except the representatives, are permitted to enter the kitchen.
- While in Annakshetra, no mobile phones are allowed.
- Students are encouraged to help themselves with enough food. However, no food wastage is allowed. If students are seen wasting food, they will be required to pay a fine.

13.5 Internet Policy

The internet policy of CVV is governed by the policies framed by the IT department. Access to wireless internet is only an extended service. The availability of wireless services solely depends on the discretion of CVV and it has the right to stop/ interrupt the services at any given point in time. CVV reserves the right to disable a student's wireless network access for any of the following reasons:

- Allowing other individuals (e.g. friends, co-workers, multiple devices etc.) to use one's account.
- Attempt to tamper/hack the servers/network, overload IT resources and assets by excessive bandwidth usage, or if found using misconfigured devices or knowingly using a false identity.
- Download/usage/storage or transmission of illegal copies of copyright materials or patented software/movies/songs etc. is a violation of the regulatory laws that involve the protection of data or privacy. Violation of this policy and guidelines is a

serious offence and the Institution holds the right to permanently seize the laptop/ devices. CVV can, in such cases, initiate strong disciplinary action, including termination from the Institution, if the need arises, based on the severity of non-compliance.

13.6 Misuse of Social Media and Violation of Cyber Laws

- Posting any form of anti-national, anti-social or terrorist/communal/racial/ threatening messages, etc.
- Sending messages/posts by creating fake IDs and usernames.
- Morphing pictures/photos, forwarding vulgar messages, posting pornographic materials and so on.
- Hacking the electronic accounts of others.
- Stealing and misusing the personal data of others.
- Impersonation through e-mail/SMS/social media i.e. including impersonating someone's father/ mother/brother etc.
- Taking photographs or videos of others without their knowledge and posting them on social media.
- Creating 'groups' and as the 'Group Admin', not having any control over the happenings in that group.
- Indulging in 'skimming' of data from credit/debit cards, committing fraud etc.
- Getting involved in prohibited activities such as 'online betting' gambling etc.
- Engaging in any form of cybercrime is against the law and not permitted.

13.7 General Discipline on the campus

- Any act, behavior, or conduct by a student that adversely affects the general discipline of the campus, and violates the academic atmosphere, such as inciting hostility, ill will, social disharmony, ragging, bullying, vandalism, destruction of university property, misbehavior with faculty and staff, or any action detrimental to the educational process or reputation of the University, will be treated as misconduct.
- This includes unlawful acts or public nuisances outside the university, with legal consequences.
- Misconduct also covers smoking, consumption and disruption of campus activities, politicizing activities, breach of hostel rules, cybercrimes, public display of affection, as well as unauthorized use of mobile phones and recording equipment in specified areas.
- Only pure vegetarian food is permitted within the university hostels and facilities, and non-vegetarian foods, including eggs are strictly prohibited inside the campus and its premises.
- During the time of admission, students and parents must review the detailed rules and regulations in the student undertaking forms and comply with them to avoid disciplinary action.
- Any form of misconduct will be dealt with severely, and may entail penalties including suspension or expulsion from the programme.

- All the students are required to strictly adhere to the class timings as prescribed in their respective timetables.
- Willful misuse or damage to the university property or facilities will lead to disciplinary action/ termination of registration of a student/attract charges to pay for the damages.
- The disciplinary authority is the committee convened by the University authorities, and the members may change from time to time. The appellate authority on all disciplinary matters is the Vice-chancellor.

13.8 Code of Conduct with Line of Action

	Code of Conduct	Line of Action
1	**Student ID:** While on campus at any of the CVV locations, students are required to wear their ID cards at all times.	a. Lost ID :- Replacement of ID cards will incur a fee of Rs.500/- b. A fine of Rs.100/- will be levied on the student, for each occurrence of his/her being found without an ID card.
2	**Campus arrival:** Classes start at 9:00 am. Students are expected in campus by 8:55 am	Students coming after 9:00 am will be fined Rs 100 for each occurrence. Special cases, with valid evidence will be exempted.
3	**Mobile Phones:** During class hours/academic sessions, the use of mobile phones is strictly prohibited inside the classroom. If a student is caught violating this policy, it will result in penalties, and parents will be informed as well.	• First Offence – Rs. 500, • Second Offence – Rs.1000, • Third Offence – strict disciplinary action will be taken against the erring student.
4	**CVV Decorum for Students**: Students should treat others with respect. Please refer to the handbook. Ragging, teasing, intimidating, harassing, etc will be dealt with severely.	Based on the severity, disciplinary action will be taken. It could also lead to expulsion.
5	**Campus Decorum:** Please refer to the handbook on campus decorum.	Based on the severity, disciplinary action will be taken. It could also lead to expulsion.
6	**Class Decorum**: Please refer to the handbook on class decorum.	Based on the severity, disciplinary action will be taken. It could also lead to expulsion.

7	**Respect for faculty, staff and security:** Students are requested to use respectful language while communicating with faculty, staff and other students inside the campus, hostel and individual rooms.	Based on the severity, disciplinary action will be taken. It could also lead to expulsion.
8	**Sexual misconduct (including but not limited to):** Sexual misconduct is any sexual act or behaviour that the person subjected to, does not consent to. This can include: ● sexually explicit remarks, innuendos or banter. ● sexual insults, jokes, teasing or songs. ● wolf whistling, cat calling or making other offensive sexual noises. ● offensive comments about someone's dress, appearance, or private life, including their sexuality or gender identity. ● unwanted or inappropriate physical contact. ● stalking. ● using humor to cover or deflect where sexual misconduct has occurred. ● display or distribution of inappropriate material.	Based on the severity, disciplinary action will be taken. It could also lead to expulsion.
9	**Destructive behavior:** Includes damaging CVV buildings or assets, disfiguring the walls, furniture etc. in any way, including by writing or sticking bills.	● Any damage caused will result in the student being liable for double the cost of repairs and severe action will be taken based on the destruction. ● If a student is caught for any kind of disruptive behavior or actions, CVV has the power to decide the fine / action against the student.

10	**Drugs/Alcohol/ Cigarettes/E-cigarettes: (includes all substance abuse) :** The unlawful possession, use, purchase, or distribution of alcohol, illicit drugs, controlled substances (including stimulants, depressants, narcotics, or hallucinogenic drugs), or paraphernalia - or the misuse of prescription drugs, including sharing, procuring, buying, or using in a manner different from the prescribed use, or by someone other than the person for whom it was prescribed.	Any student found violating this policy will face immediate dismissal from CVV.
11	**Social Media Usage**: Students are expected to use social media carefully and responsibly. They cannot post derogatory comments about any CVV personnel (faculty, staff, student), or click photographs/ videos without the concerned individual's consent or post photographs/videos without the concerned individual's consent.	Based on the severity, disciplinary action will be taken. It could also lead to expulsion.
12	**PDA (Public Display of Affection) :** To maintain a conducive learning environment, public displays of affection (PDA) are strictly prohibited within the campus premises.	Based on the severity, disciplinary action will be taken. It could also lead to expulsion.
13	**Non- Veg Policy:** As part of the Chinmaya Mission tradition and cultural heritage, the consumption of non-vegetarian food is not permitted within the campuses or in the hostel premises at all locations.	Based on the severity, disciplinary action will be taken. It could also lead to expulsion.
14	**Vulgar language:** Use of vulgar language in the campus as well as in hostels is strictly punishable.	A fine of a minimum of Rs. 25,000/- will be levied on erring students,and in extreme cases, where language of sexual nature is used, it may also lead to expulsion from the programme.

15	**False Representation:** Providing false information or misrepresenting to any CVV office, including forgery, alteration, or unauthorised possession or use of CVV documents, records, or instruments of identification and forged or fraudulent communication (paper or electronic mail).	a. Suspension till enquiry is pending. b. Expulsion from the school/ campus/hostel
16	**Fire Safety:** Tampering, interference, misuse, causing damage, and/or destruction of fire safety and fire prevention equipment.	Based on the severity, disciplinary action will be taken. It could also lead to expulsion.
17	**Theft, Vandalism or Property Damage:** Theft, negligence, as well as intentional, or accidental damage to CVV property or property belonging to CVV personnel (faculty/staff/students).	a. Suspension till enquiry is pending. b. Expulsion from the school/ campus/hostel
18	**Unauthorized Entry or Access/ Unauthorized Use of CVV Facilities or Services:** Unauthorized entry into or presence within enclosed CVV buildings or areas, construction sites, /students' rooms or offices, even when unlocked, is prohibited.	a. Suspension till enquiry is pending. b. Expulsion from the school/ campus/hostel
19	**Weapons and Fireworks:** Possession or use of firearms including rifles, shotguns, handguns, air-guns, gas-powered guns and all ammunition or hand-loading equipment, knives etc are prohibited.	a. Suspension till enquiry is pending. b. Expulsion from the school/ campus/hostel
20	**Hostel Latecomers** You are expected to arrive by 7:00 pm. If you expect to be late, call the warden ahead of time and request permission.	a. If you are late by one hour, consequence- You will forfeit outpass for two weeks b. If you are late by 3 hours or more, consequence-You will forfeit outpass for one month

13.9 Rules regarding Student ID

Students are required to wear their ID cards at all times, while on CVV campus locations.

- Lost ID Card:
  Replacement of ID cards will incur a fee of Rs. 500/-
- Forgotten ID Card:
  If a student forgets to bring their ID card to campus, he/she must:
- Pay a fine of Rs.100/- for each occurrence.
- Obtain a temporary ID card from the security cabin at the front/entry gates.
- Remember that the validity of the issued ID card is one day only.

13.10 Dress Code

Student Dress Code and Campus Conduct Policy

Purpose

This policy affirms CVV's commitment to fostering an inclusive, respectful, and values-based academic environment that aligns with the institution's modern outlook and cultural ethos.

Dress Code

CVV adopts a modest dress code allowing freedom of expression while maintaining cultural dignity.

Daily Attire

- Students may wear their own clothes, provided the attire is neat, clean, and modest. Indian attire is encouraged.Dhoti is allowed only during special occasions
- Clothes must not be revealing, torn, or carry inappropriate messages or imagery.
- Shorts above the knee, sleeveless tops, and excessively tight clothing are discouraged.
- Slippers are not permitted on campus. Students must wear closed footwear or sandals with back straps.

Attire for Official or Ceremonial Occasions

On designated formal events such as convocation, inaugurations, visits by dignitaries, and temple-related functions:

- Students must wear traditional or formal Indian attire (e.g., kurta-pajama, saree, salwar-kameez, dhoti, etc.).
- An Indian vest or Bundi (as issued or approved by the University) will be mandatory as part of the dress code for such occasions.
- Notifications regarding these events will be provided in advance by the Office of Student Affairs.

Implementation and Review

- This policy will be monitored by the Office of Student Affairs and reviewed annually in consultation with student representatives.

- Repeated or willful violations may result in warnings or other corrective measures as determined by the Dean of Student Affairs.

Staff members/Discipline Committee have the authority to deny a student entry into classes/office/labs/library/meetings/cultural programs and other programs in the case of violation of the CVV dress code

13.11 Grooming standards

Clothes

- Must look professional, be neat, ironed and should not look messy

Hair

- Hair must be neat and trimmed, at or above the standard collar line.
- No extreme hairstyles or haircuts allowed.
- It should be combed and well-groomed.

Personal Hygiene

- Students are required to brush their teeth, use deodorant, keep their hair clean and take a shower every day.
- A non-pungent deodorant should be always worn.
- Students should wash their hands regularly, especially before eating. Hands should always be kept dry and clean.
- Students should keep their fingernails neatly trimmed and moderate in length.
- Students should redress cuts and burns, if any, periodically.
- No visible tattoos are allowed. They need to be covered.

Shoes

- Students should wear shoes or slippers which cover their full feet.
- Shoes must be clean, polished and in good condition

13.12 Mobile Phones

CVV believes in the right use of mobile technology for teaching, learning and communication. To improve focus, however, students should minimize the usage of phones and other gadgets while they are on campus. Before entering the classroom, students are encouraged to leave the phone in the designated areas.

- During class hours/academic sessions, the use of mobile phones is strictly prohibited inside the classroom. If a student is caught for violating this policy, it will result in the following penalties, and the respective parents will be informed about the misdemeanour.
- First Offence – Rs. 500,
- Second Offence – Rs.1000,
- Third Offence – strict disciplinary action will be taken by CVV authorities.

13.13 Decorum to be followed with other Students

- Students should treat others with respect, and work to create an inclusive environment in which everyone is safe to speak up/express their opinions and

share their perspectives. Also, students are encouraged to be curious and seek to understand diverse perspectives.

- Ragging, teasing, intimidating, harassing, using abusive language (that is motivated based on a person's race, color, national or ethnic origin, citizenship, sex, religion, age, sexual orientation, gender, gender identity, marital status, ancestry, physical or mental disability, medical condition,) against juniors/ peers/ female students/ any students within the campus or outside the campus, is a punishable crime.

13.14 Campus Decorum

- No student shall bring into the campus or hostels any banner, flag, board, notice, pamphlets or other such materials for the purpose of any political-activity, related to student organizations or other organizations.
- Students are forbidden from organizing or attending any meeting at the CVV campus or collecting money for any purpose without the prior permission of the HOS. For any kind of meeting, students must take the approval of the HOS/ Dean Student Affairs in advance.

13.15 Class Decorum

- Attendance will be taken at the beginning of each class. A student who is not in the class/academic sessions within the first 5 minutes while attendance is being taken will be marked absent.
- Students who are repeatedly found sleeping during class hours will face cancellation of attendance for that day. Furthermore, their parents will be notified by the respective Class Advisors or Head of School (HOS) to ensure awareness and parental support.
- Irregular attendance, insubordination to teachers, habitual shirking of class work, obscenity of any sort are sufficient grounds for the suspension or the dismissal of the erring student.

13.16 Respect for faculty, staff and security officials

- Students are kindly requested to follow the instructions of faculty, staff and security officials.
- Students are expected to always maintain and follow classroom courtesy. This includes respecting peers, instructors, and CVV property, as well as adhering to established rules and norms that promote a positive and inclusive learning environment.
- Students are requested to use respectful language while communicating with faculty, staff and students inside the campus, or inside the hostel or individual rooms. Also, if a student is caught using abusive vulgar words, strict disciplinary actions will be taken against them.

13.17 Sexual misconduct

CVV is committed to providing a safe, inclusive and respectful environment for all students of its community, and to addressing sexual misconduct in a trauma -informed and procedurally fair manner. Sexual misconduct is any sexual act or behavior that a person subjected to, does not consent to. This can include but is not limited to the following:

- Sexually explicit remarks, innuendos or banter.
- Sexual insults, jokes, teasing or songs.
- Wolf whistling, cat calling or making other offensive sexual noises.
- Offensive comments about someone's dress, appearance, or private life, including their sexuality or gender identity.
- Unwanted or inappropriate physical contact.
- Stalking.
- Using humor to cover or deflect where sexual misconduct has occurred.
- Display or distribution of inappropriate material.

13.18 Destructive behavior

- Students shall desist from damaging the CVV property/assets, disfiguring the walls, furniture etc. by writing or sticking bills. Such actions are offensive, and are a disservice to succeeding generations of students.
- Any student found responsible for causing damage to CVV property/assets shall be liable for paying two times the actual cost of repairs, and will be subject to severe action, based on the extent of destruction caused.
- If a student is caught for any kind of disruptive behavior or actions, CVV has the power to decide the fine / action against the student.

13.19 Drugs/Alcohol/Cigarettes/E-cigarettes (includes substance abuse of any kind)

The possession, consumption or distribution of drugs, alcohol, cigarettes or e-cigarettes on CVV premises is strictly prohibited. Any student found violating this policy will face immediate dismissal.

13.20 Social Media Misuse

Students are expected to use social media carefully and responsibly. Posting of derogatory comments on social media, clicking photographs/recording videos in a location where the person has a reasonable expectation of privacy, without the person's knowledge/consent, or streaming audio/video recordings, of any CVV student, staff or faculty member is a punishable offence, and can result in immediate dismissal of the transgressing student.

13.21 PDA (Public Display of Affection)

To maintain a conducive learning environment, public displays of affection (PDA) are strictly prohibited within the campus premises. Our campus is dedicated to fostering academic excellence, personal growth, and positive development. We encourage students to always maintain a professional and respectful demeanour. If a student is caught violating this policy, CVV has the discretion to take appropriate action against the students.

13.22 Non - Vegetarian food Policy

As part of the Chinmaya Mission tradition and cultural heritage, the consumption of non-vegetarian food within the campuses or in the hostel premises at any of

the locations, is not permitted. If a student is caught having non-vegetarian foods, disciplinary action will be taken against him/her.

13.23 Vulgar language

Use of vulgar language in the campus or the hostels is strictly punishable. A fine of Rs 25,000 will be levied on students found guilty of the same. In extreme cases, where abusive/vulgar language of sexual nature is used, the student violating the rule could face dismissal.

13.24 Hostel Rules and Regulations

Students must attend all academic sessions punctually. They must avoid staying in hostel rooms during class-hours without permission from the Programme Director. If permission is granted, they must notify the Faculty Warden and Chief Warden.

- All students are required to follow the instructions of the CVV hostel authorities, and the directions of wardens.
- In case of any queries/concerns, students must approach the hostel wardens at the first level. If the issue remains unresolved after consulting with the hostel warden, students can escalate the matter by sending an email to Helpdesk (helpdesk@cvv.ac.in) provided.
- Students must maintain cleanliness and hygiene in rooms and premises, refrain from disfiguring property by writing or sticking handbills, posters, etc. Students are liable to pay for repairs if any damage is caused to any hostel property/assets. Severe penalties, including expulsion, may be imposed for wanton damage.
- Students must respect fellow residents, hostel staff and University personnel; as well as follow instructions from hostel wardens and security personnel.
- Students must behave with decorum, respecting the campus's sanctity, located within a place of great spiritual and cultural importance.
- Unauthorized possession of additional articles apart from provided furniture will result in disciplinary action, fines, and possible confiscation. Also storing prohibited items like high-consumption electrical appliances, weapons, ammunition, explosives, or inflammable materials in rooms is prohibited.
- Students must conserve electricity, and refrain from tampering with electrical installations. Use of electrical fittings, heaters, or other appliances in rooms is prohibited.
- Cooking inside rooms is strictly prohibited and considered serious misconduct.
- Students must lock their rooms properly when going out; CVV authorities are not responsible for any loss or damage to belongings.
- Physical or mental harassment, including ragging, quarrelling, using abusive language, and displaying violent behavior, is strictly prohibited and will result in strict disciplinary action and fines as well.
- Students are not permitted to use motorized two-wheelers/ cars on Campus; only bicycles are permitted.
- Smoking, chewing pan, consuming alcohol, and usage of any kind of drugs is strictly prohibited and erring students will face strict punishment. Possession, consumption, or trading of narcotics will result in immediate expulsion.
- No pets are allowed in the hostel.

- Students are required to obtain prior permission from Chief Warden, Resident Warden, or Programme Director to conduct meetings or make announcements.
- Adhere to the prescribed dress code inside the hostels; do not wear sleeveless dresses, short tops, tights, Bermudas, or shorts outside your room.
- Multi-level marketing (MLM) and gambling, including playing cards are prohibited.
- Anti-institutional or anti-social activities are severely punishable.
- Students are required to adhere to the hostel and mess timings.
- Students need to be present in assigned rooms for daily attendance verification at 09:00 p.m. Absence without prior written approval from the warden will result in strict disciplinary actions.
- Students must obtain prior permission for overnight stays outside the hostel.
- Day-scholars, alumni, or outsiders are not allowed inside the hostel premises.
- Food delivery will be handled only by the hostel warden.
- Students must obtain a gate pass from the resident warden to leave the campus.
- Two separate WhatsApp groups (for boys & girls) will be officially created to post all the official and formal information regarding the hostel. All wardens will share the official notification through these official WhatsApp groups only. Except for these WhatsApp groups, no other channel for sharing information will be used by the hostel authorities.
- Students are requested to use respectful language while communicating with faculty, staff and peers inside the campus, hostel and individual rooms. Also, if a student is caught using abusive vulgar words, strict disciplinary actions will be taken against him/her. A minimum fine of Rs 25, 000/- will be levied against students found guilty. In extreme cases, where language of sexual nature is used, the student may be expelled.
- Regular security checks will be conducted to ensure the safety of students and their belongings.
- Students must follow emergency procedures in case of a fire, earthquake, or other emergencies.
- Students should keep their voice level low and not create any disturbance for fellow students.
- Any damage caused to hostel property will result in the guilty student being liable for double the cost of repair. Severe action will be taken based on the extent of damage done.
- Sexual Misconduct rules - The campus rules related to sexual misconduct, as mentioned above will apply in the hostel premises as well.

14 Regulation for Prohibition & Control of Ragging

The Hon'ble Supreme Court of India, in SLP 24295/2006 dated 16.5.2007 and Civil Appeal No. 887 of 2009 dated 8.5.2009, has defined ragging as 'Any disorderly conduct whether by words, spoken or written, or by an act which has the effect of teasing, treating or handling with rudeness, any student; indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological

harm or to raise fear or apprehension thereof, in a fresher or a junior student, or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.'

In exercise of the powers conferred by Clause (g) of sub-section (1) of section (26) of the UGC Act 1956, the University Grants Commission has published the 'UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009' in July 2009. The objective of the regulations is to prohibit any conduct by any student or students, ragging in any of the forms as described above; and thereby to eliminate ragging in all its forms.

The UGC vide D.O. letter No.F.1-15/2009 (ARC) pt.-III dated 8 August 2016 has expanded the definition of ragging in the following manner: '3 (j) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.'

According to the UGC vide letter D. O. No. F. 3-2/2021 (ARC) dated 27 October 2021, the UGC has revised the guidelines pertaining to the affidavit to be filled by the prospective students and their parents on the official website – www.antiragging.in.

All students admitted in the University must complete the affidavit through the UGC website within 15 days of the commencement of academic sessions in CVV. The step-by-step guidelines on how to register and fill up the credentials are given on the website https://www.ugc.ac.in/pdfnews/6225980_English.pdf

For any concerns regarding ragging, students should contact the following CVV personnel :

LP campus - Dr. Resmi N. G. E-mail: resmi.ng@cvv.ac.in, Mobile: 9633291997.

PP campus - Ms. Nisha M S E-mail: nisha.ms@cvv.ac.in, Mobile: 8943835384

CNBG campus - Ms. Shobha Iyer E-mail: shobha.iyer@cvv.ac.in, Mobile: 9689889153

15 Regulation for prevention, prohibition and redressal of sexual harassment

This Regulation shall apply to all Students, Employees (irrespective of their Tenure, Position, Designation or Gender) and Visitors (in whatever capacity) of the University in all its Campuses / workplaces. In adherence to UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 (hereinafter referred to as UGC Regulation) CVV has an independent regulatory frame- work to ensure preventive, remedial and/or disciplinary measures against sexual harassment of its employees and students. CVV is committed to maintain an environment that is free of all forms of gender-based discrimination and sexual harassment. CVV has a zero tolerance policy towards sexual harassment and provides for timely and adequate compliance of the directions in this regard contained in the UGC Regulation.

The Internal Complaints Committee is the primary authority responsible for dealing with and to adjudicate on any complaint / grievance in the nature of sexual harassment and functions with full autonomy, with power to make recommendations and/or to pass punitive orders in accordance with this Regulation.

For any concerns regarding sexual harassment, students should contact the following CVV personnel:

LP campus - Dr. Resmi N. G. E-mail: resmi.ng@cvv.ac.in , Mobile: 9633291997.

PP campus - Ms. Nisha M.S. E-mail: nisha.ms@cvv.ac.in, Mobile: 8943835384

CNBG campus - Ms. Shobha Iyer E-mail: shobha.iyer@cvv.ac.in, Mobile: 9689889153

16 Student Grievance Filing process

CVV has a Grievance Redressal Committee headed by the Dean-Student Affairs, which handles student complaints and concerns. This cell aims to provide a fair and transparent process for students to address issues pertaining to academic, administrative, facilities, services or other matters within the institution.

It involves a formal process where students lodge complaints via the helpdesk email (please refer section 12.9) which are then reviewed and addressed promptly by the committee, and resolved in a fair and impartial manner.

17 Important Documents

17.1 Academic Calendar

Refer to the links **https://www.cvv.ac.in/academic-calendar** AND

https://www.cvv.ac.in/wp-content/uploads/2025/07/Circular-06-Academic-Schedule-AY-2025-26.pdf

18 Administrative Requirements' Information

18.1 Guidelines for Fee payment

CVV has an integrated fee payment platform within the SMS. After logging into the SMS, navigate to the 'Fees' section on the left-hand side menu and follow the prompts. A drop-down menu will appear after selecting the fee menu, where you need to choose the event (such as semester fee, exam fee, etc.) for payment. The SMS accepts all online payment modes. Once the payment is successfully made, you can immediately print or download the receipts by selecting 'Reports' on the left-hand side menu. Additionally, you can print all paid receipts to date, in the Reports field itself.

For more details about the fee structure, visit **https://www.cvv.ac.in/fee-details**

18.2 Guidelines for Mandatory Document Submission & Verification

Documents Required for SMS

To ensure smooth processing and verification, the following documents must be uploaded to the SMS:

1. A valid Photo ID card (Aadhar card, driver's license, passport, etc.).
2. 10th standard/SSLC mark list/certificates.
3. 12th standard pre-university mark list/certificates.
4. 12th standard Transfer Certificate (TC) and Conduct Certificate (CC) from the last attended school.

5. Migration certificate from the last attended examination board.
6. Caste Certificate (for students belonging to the reserved category) issued by the respective regional village offices.
7. Medical certificate.
8. Anti-Ragging affidavit - to be completed by the student as well as the parent/ guardian in the UGC anti ragging website - www.antiragging.in.
9. Passport size photo - 5 nos.
10. CVV forms: Hostel undertaking, internship consent, media consent, dress code.
11. Any additional certificates as mandated by the university authorities - notified from time to time.

Note:

If a student is unable to submit any document at the time of verification/registration, they must submit an undertaking for the non-submission of documents as provided in Annexure 1.

Timeline for Document Submission

Each student will be provided with a unique user id and password for logging in to the SMS. After logging into the SMS, the students have 30 days from the start of the first semester to upload and edit their documents and generic details. All students are required to upload all necessary documents as mentioned in the "Documents" section - left hand side menu of SMS.

Please note that this list of required documents is not exhaustive, and the University reserves the right to modify it as necessary. By adhering to these guidelines, students can ensure their records are up-to-date, which will facilitate a smooth administrative process throughout their academic journey at CVV. For any assistance or further information, please contact the administrative office.

18.3 Guidelines for Admission Cancellation

18.3.1 Cancellation of admission by first semester students before the UGC-notified end-date of Admissions :

In this case, the student/parent can notify the Admissions team, and the Admissions team shall process the exit formalities. All exit applications until the UGC notified Admission End date, shall be processed by the Admissions team.

18.3.2 Cancellation of Admission (other than 18.3.1) :

a. In this case, the parent/guardian shall send a signed request to the HOS.
b. The HOS, post discussion with the parent/guardian shall forward the signed request with his/her recommendation to Dean Academics.
c. Once the Dean Academics approves, the same shall be forwarded to the Registrar for further Administrative formalities.
d. The student will get a communication from the Office of the Registrar to complete the "No Dues" process
e. The "No Dues" form/formalities involves signature from several departments at CVV, for the clearance of any due by the student. It shall be the duty of the student to secure signatures from all departments, and submit to the Office of the Registrar.

f. The student shall also submit a completed refund form. (Caution deposit refund) to the Office of the Registrar.

18.4 Guidelines for Re-Admission

If the fee is not paid as per the Fee notification time-lines, then the name of the student shall be removed from the rolls of the University. An additional fine would be required to be paid by the student for Re-Admission.

- If the student decides to take an Academic break, the student shall inform, in writing, to the prospective HOS. The HOS, after discussion with the student shall forward the student's application to the Dean Academics for approval. The Dean shall decide on the request made, and shall forward the application, with all relevant documents/attachments to the Registrar, for further Administrative procedures.
- The Office of the Registrar will contact the student with necessary guidelines.

18.5 Guidelines for International Students

- International students need to apply to CVV through the Admissions team.
- The Admissions shall request the concerned School/Department for the verification of eligibility for the programme to which the student has applied.
- Once the concerned School/Department approves, the Admissions team shall coordinate with the Office of the Registrar for the supporting documentation regarding the visa application, which will subsequently be forwarded to the prospective student.
- The student shall communicate with a single point of contact: the Admissions team.

19 Committees at CVV

To ensure a smooth running of the university and to handle any exceptions, various committees are formed for providing support to students, and various levels of employees. The different committees include:

Anti-Ragging Committee

An Anti-Ragging Committee has been formed to handle any issues related to ragging. The Committee has been constituted as per the guidelines published by the University Grants Commission through 'UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009', in July 2009. The objective is to prohibit any ragging in any of the forms as described in the UGC regulations; and thereby to eliminate ragging in all its forms.

Anti Sexual Harassment Committee

Anti Sexual Harassment Committee has been constituted to handle any issues related to sexual harassment on the campus.

Staff/Student Grievance Committee

For addressing the grievances of students and employees, a Student Grievance redressal Committee as well as a Staff grievance Committee has been constituted.

Internal Complaints Committee

For addressing the concerns of students, an Internal Complaints Committee has been constituted.

Gender Sensitization Cell

A committee that aims to promote gender equality and awareness, as well as to create a safe space for people of all genders.

Anti-Discrimination Cell

To eliminate discrimination and harassment, and to take action against discrimination based on caste, creed, language, gender, disability, and more, an anti-discrimination cell is formed.

Equal Opportunity Facility Cell

A cell that works to ensure equal opportunities for all students and staff. The EOC also works to promote diversity and inclusion.

Prevention of caste-based Discrimination Committee

- To prevent caste-based violence.
- To prevent caste-based comments, communal slurs, and derogatory remarks.
- To help students in social inclusion.
- To sensitize faculty and officials about dealing with caste-based discrimination.

Refer to the website www.cvv.ac.in for more details on specific committee members.

20 Key Contacts

20.1 Hotline Numbers/Emergency Contact Numbers

Common Helpdesk for all CVV campuses:

Email Helpline: helpdesk@cvv.ac.in.

Other Hotline numbers

Onakkoor : LP campus

- Medical, transportation and any other issues :Hostel Warden- Girls- 9249094712 (24 hours & 7 days)
- Medical, transportation and any other issues :Hostel Warden- Boys- 9249094711 (24 hours & 7 days)
- Security and safety related issues -- 9249094707 (24 hours & 7 days)
- Administration- 7025739993- Office Hours (9.00 AM to 5.00 PM).
- Office of the Dean Student Affairs - 7025736677- Office Hours (9.00 AM to 5.00 PM).

Warriam road - PP campus

- Medical - 8089928013 Office Hours (9.00 AM to 5.00 PM).
- Administration - 9958126162 Office Hours (9.00 AM to 5.00 PM).
- Security In-charge - 9249506442 Office Hours (9.00 AM to 5.00 PM).
- Security Supervisor - 9895494704 Office Hours (9.00 AM to 5.00 PM).

- Office of the Dean Student Affairs - 7025736677 - Office Hours (9.00 AM to 5.00 PM).

Pune - CNBG campus

- Medical Assistance: 8530743684 Office Hours (9.00 AM to 5.00 PM).
- Administration: 7666176129 Office Hours (9.00 AM to 5.00 PM).
- Security In-charge: 8888791466 Office Hours (9.00 AM to 5.00 PM).
- Security Supervisor: 8380013024 Office Hours (9.00 AM to 5.00 PM).
- Student Affairs: 9689889153 (Available during office hours: 9.00 AM to 5.00 PM)

20.2 Contact Details of Programme Directors

Each programme has a designated programme director who can be approached for academic and administrative guidance. They will monitor the progress of the student and maintain the records.

Programme Directors		
Programme	**Name**	**Email ID**
BA (Sanskrit)	Mr Malay Maity	pd.bas@cvv.ac.in
MA (Sanskrit)	Dr Sudarshan Chiplunkar	pd.mas@cvv.ac.in
B.A.B.Ed. (English)	Dr. Nikhitha Raju	pd.babed_eng@cvv.ac.in
B.Sc.B.Ed. (Mathematics)	Amalu Kattunilam	pd.bscbed_math@cvv.ac.in
B.Sc. Applied Psychology (Hons.)	Ms Nouzia Noordeen	pd.bscap@cvv.ac.in
M.Sc.(Applied Psychology)	Ms Nisha MS.	pd.mscap@cvv.ac.in
M.Sc.(Clinical Psychology)	Dr Sheron KPR	pd.msccp@cvv.ac.in
B.Com. (Hons.)	Dr Renju Chandran	pd.bcom@cvv.ac.in
BBA Honours	Dr Rakhy K S	pd.bba@cvv.ac.in
Programmes under CVV IST - MBA	Dr S Kumara perumal	s.kumaraperumal@cvv.ac.in
Programmes under CVV IST - Btech	Dr Resmi N G	resmi.ng@cvv.ac.in
Programmes under CVV IST - BCA	Dr Kavitha Rajan	kavitha.rajan@cvv.ac.in
Programmes under CVV IST - BSc Computer Science	Dr Kavitha Rajan	kavitha.rajan@cvv.ac.in

M.A. (Music) Hindustani Vocal	Dr Tara Kannan	tara.kannan@cvv.ac.in
M.A. (Music) Bansuri	Shri Jayateerth Kulkarni	jayateerth.kulkarni@cvv.ac.in
M.A. (Music) Tabla	Dr Atul Kamble	atul.kamble@cvv.ac.in

20.3 Contact Details of Administrative Functionalities

Administrative Functionalities		
Role	**Name**	**Contact details**
Deputy Dean-Academics	Prof. Manjula R. Iyer	deputydean.academics@cvv.ac.in
Assistant Dean - Student Activity Engagement	Dr. Abha Mohan	asst.dean1@cvv.ac.in
Assistant Dean-Student Culture	Dr Bindu M.P.	asstdean.sc@cvv.ac.in
Assistant Dean-Digital Campus Initiative	Dr. Bindusree A R	asst.dean5@cvv.ac.in
Assistant Registrar – Academics	Mr. Arun Krishnadas	ar.academics@cvv.ac.in
Assistant Registrar – Administration LP campus (including facilities & transport)	Mr. Shrikanth Menon	ar.administration@cvv.ac.in
Physical Education	Mr. Subhash chandhirabose S. Ms Shani M S	adpe@cvv.ac.in shani.ms@cvv.ac.in
Chief Coordinating Officer - LP facility	Mr. Anantha narayanan Iyer	anantha.iyer@cvv.ac.in
Manager Training, Internship and Placement	Ms. Bardot S V	placements@cvv.ac.in
Director – Admissions	Mr. Hardik Vijay Gosavi	director.admission@cvv. ac.in
Public Relations Officer	Mr. Sarath Chandran M B	pro.office@cvv.ac.in
Accounts	Mr Arunkumar K K	executive.accounts@cvv. ac.in
Director - IT Services	Mr. Lal K R	kr.lal@cvv.ac.in

Chief Warden & Chief Security Officer	Mr. Nirmal Babu	chief.warden@cvv.ac.in
Campus Administrator- PP Facility	Mr. Ravindran V.	ravindran.v@cvv.ac.in
Faculty Warden - Boy's Hostel	Mr Narayan Baban Shetty	narayan.shete@cvv.ac.in
Warden Boy's Hostel	Mr Santhosh P	boys.warden2@cvv.ac.in
Warden Boy's Hostel	Mr Pramod Kumar	boys.warden2@cvv.ac.in
Warden Boy's Hostel	Mr Anish Skria	boys.warden2@cvv.ac.in
Male Nurse Warden Boy's Hostel	Mr Manesh Salim	boys.warden2@cvv.ac.in
Faculty Warden Girls Hostel	Dr Dinta Muralidharan	dinta.muralidharan@cvv.ac.in
Warden Girls Hostel	Ms Kumari P G	girls.warden1@cvv.ac.in
Warden cum Nurse Girls Hostel	Ms Remya Gopi	girls.warden1@cvv.ac.in
Warden cum Nurse Girls Hostel	Ms Shini K S	girls.warden1@cvv.ac.in
Warden cum Nurse Girls Hostel	Ms Ambily Kumaran C	girls.warden1@cvv.ac.in
Nurse (Medical Room, Academic Block) LP campus	Ms Anumol P Thomas	Mob: 9207147917
Nurse - PP campus	Ms Sethulakshmi R	Mob: 8089928013
Student Documentation	Navneeth Krishnan B Suramya P P Krishnakumar P V	so.academics3@cvv.ac.in so.academics2@cvv.ac.in so.academics1@cvv.ac.in
Alumni Relations	Dr Rajnish Kumar Mishra	alumni.office@cvv.ac.in
Asst Registrar Examination	Mr Dany Paul	ar1.examinations@cvv.ac.in
Library	LP - Ms Savitha G PP - Mr Soumya Ranjan Sahoo	savita.vibin@cvv.ac.in soumya.sahoo@cvv.ac.in

Campus Director CNBG campus	Ms. Pramodini Rao	pramodini.rao@cvv.ac.in
Manager Operations - CNBG campus	Mr Sachin Sudhakar Khadtare	sachin.khadtare@cvv.ac.in

21. Prarthana/Prayers

The following prayers are to be chanted at various times or days/occasions in the campus:

Chinmaya Mission Pledge

We stand as one family,

Bound to each other with love and respect.

We serve as an army,

Courageous and disciplined,

Ever ready to fight against,

All low tendencies and false values,

Within and without us.

We live honestly

The noble life of sacrifice and service

Producing more than what we consume

And giving more than what we take.

We seek the Lord's grace

To keep us on the path of virtue, courage and wisdom.

May Thy grace and blessings flow

Through us to the world around us.

We believe that the service of our country

Is the service of the Lord of lords

And devotion to the people

Is devotion to the Supreme Self.

We know our responsibilities

Give us the ability and courage to fulfill them.

OM TAT SAT

Śānti Mantra

Kṛṣṇa Yajurveda Taittirīya Upaniṣad (2.2.2)

ॐ सह नाववतु।
सह नौ भुनक्तु।
सह वीर्यंकरवावहै।
तेजस्वि नावधीतमस्तुमा ववविषावहै।
ॐ शास्वतिः शास्वतिः शास्वतिः ॥

oṁ saha nāvavatu ।
saha nau bhunaktu ।
saha vīryaṁ karavāvahai ।
tejasvi nāvadhītamastu mā vidviṣāvahai ।
oṁ śāntiḥ śāntiḥ śāntiḥ ॥

May He Protect us both (teacher and pupil). May He nourish us. May we acquire the capacity to study and understand the scriptures. May our study be brilliant. May we not quarrel with each other. Om Peace Peace Peace.

Bṛhadāraṇyaka & Īśāvāsya Upaniṣad-s

ॐ पूर्णमदः पूर्णमिदं पूर्णात्पूर्णमुदच्यते।
पूर्णस्य पूर्णमादाय पूर्णमेवावशिष्यते॥
ॐ शान्तिः शान्तिः शान्तिः॥

oṃ pūrṇamadaḥ pūrṇamidam pūrṇāt pūrṇamudacyate .
pūrṇasya pūrṇamādāya pūrṇamevāvaśiṣyate .
oṃ śāntiḥ śāntiḥ śāntiḥ

That is Whole and this is Whole, the perfect has come out of the perfect; having taken the perfect from the perfect, only the perfect remains. Let there be Peace, Peace, Peace.

Prayer to Lord Ganesha

Om vakrathunda mahakaya suryakoti samaprabha |

nirvighnam kuru me deva sarvakaryesu sarvada |

O Lord with the curved and mighty body, who has the luster of a million suns, I pray unto you, to remove the obstacles from all actions I intend to perform.

Prayer to Goddess Saraswati

Saraswati namastubhyam varade kama-rupini |

Vidhyarambham karishyami siddhir-bhavatu may sada |

O Goddess Saraswati, my humble prostrations unto you, who is the fulfiller of all wishes. I start my studies by worshipping You and praying for success.

Prayer to Guru

Gurur-brahma gurur-vishnuh gurur-devo maheswarah |

Gurur-eva param brahma tasmai sri gurave namaha |

Tvameva mata ca pita tvameva |

tvameva bandhusca sakha tvameva |

Tvameva vidya dravinam tvameva |

tvameva sarvam mama deva-deva |

Salutations to that guru, who is the creator, sustainer and dissolver. And, who indeed is the limitless Brahman.

O! God of all Gods, you are my mother, father, kinsman, friend, the knowledge and wealth. You are to me everything.

Chinmaya Aarati

आरति श्री चिन्मय सद्गुरु की ।
दिव्य रूप मूरति करुणा की ॥
आरति सद्गुरु की ॥ १ ॥

ārati śrī cinmaya sadgurukī |

divya rūpa mūrati karuṇākī ||

ārati sadgurukī || 1 ||

We offer prayers to our SHRI CHINMAYA SADGURU in whom divinity and compassion are personified.

चरणोंमें उनके शान्ति समाए ।
शरणागत की भ्रान्ति मिटाए ।
पाप ताप सन्ताप हरनकी ।
आरति श्री चिन्मय सद्गुरु की ॥
आरति सद्गुरु की ॥२॥

caraṇommeṁ unake śānti samāye |
śaraṇāgatakī bhrānti miṭāye |
pāpa tāpa santāpa haranakī |
ārati śrī cinmaya sadgurukī |
ārati sadgurukī || 2 ||

His feet are the abode of peace. He removes the misapprehensions of those who surrender to him and takes away their sins, sorrows and anxieties. We offer prayers to our SHRI CHINMAYA SADGURU.

वेद उपनिषद गीता को गाया ।
धर्म सनातन फिर से जगाया ।
शुद्ध नीति प्रीति शंकर की ।
आरति श्री चिन्मय सद्गुरु की ॥
आरति सद्गुरु की ॥३॥

veda upaniṣad gītā ko gāyā |
dharma sanātana phira se jagāyā |
śuddha nīti prīti śaṅkarkī |
ārati śrī cinmaya sadgurukī |
ārati sadgurukī || 3 ||

He taught the Vedas, Upanishads and the Bhagavad Geeta, rekindled the light of Sanatana dharma. He expounded the logic of Shri Shankara's philosophy. We offer prayers to our SHRI CHINMAYA SADGURU.

सिद्धबाडिकी तपोभूमि में ।
नित्य विराजे गुरु हमारे ।
भक्त हृदय आनन्द स्रोत की ।
आरति श्री चिन्मय सद्गुरु की ॥
आरति सद्गुरु की ॥४॥

siddhabāḍikī tapobhūmi meṁ |
nitya virāje guru hamāre |
bhakta hṛdaya ānanda srota kī |
ārati śrī cinmaya sadgurukī |
ārati sadgurukī || 4 ||

Our revered GURUDEV resides eternally in the Tapobhumi of Siddhabari. And he is the eternal source of Bliss in the hearts of his devotees. We offer prayers to our SHRI CHINMAYA SADGURU.

आरति श्री चिन्मय सद्गुरु की ।
दिव्य रूप मूरति करुणा की ॥
आरति सद्गुरु की ॥ ५ ॥
ārati śrī cinmaya sadgurukī |
divya rūpa mūrati karuṇākī ||
ārati sadgurukī || 5 ||

This aarati is for Sadguru Chinmaya who is the embodiment of divine compassion

22. Shri Chinmaya 108 Names

1.	om ajāya namaḥ	**ॐ अजाय नमः**	salutations to the unborn
2	om avyayāya namaḥ	**ॐ अव्ययाय नमः**	salutations to the imperishable
3	om avināśine namaḥ	**ॐ अविनाशिने नमः**	salutations to the indestructible
4	om acintyāya namaḥ	**ॐ अचिन्त्याय नमः**	salutations to the unthinkable
5	om aprameyāya namaḥ	**ॐ अप्रमेयाय नमः**	salutations to the immeasurable
6	om advitīyāya namaḥ	**ॐ अद्वितीयाय नमः**	salutations to the one without a second
7	om aniketāya namaḥ	**ॐ अनिकेताय नमः**	salutations to the one who has no abode
8	om anuśāsana-priyāya namaḥ	**ॐ अनुशासनप्रियाय नमः**	salutations to the one who loves discipline

9	om antaḥsākṣiṇe namaḥ	ॐ अन्तःसाक्षिणे नमः	salutations to the inner witness
10	om antaryāmine namaḥ	ॐ अन्तर्यामिने नमः	salutations to the inner controller
11	om ānandāya namaḥ	ॐ आनन्दाय नमः	salutations to the blissful one
12	om ātma-svarūpāya namaḥ	ॐ आत्मस्वरूपाय नमः	salutations to the one who is the nature of the self
13	om āṅglabhāṣā viduttamāya namaḥ	ॐ आङ्ग्लभाषा विदुत्तमाय नमः	salutations to the one who is most eloquent in English
14	om īśvarāya namaḥ	ॐ ईश्वराय नमः	salutations to the one who is the Supreme Lord
15	om udārahṛdayāya namaḥ	ॐ उदारहृदयाय नमः	salutations to the large-hearted one
16	om utsāhavardhakāya namaḥ	ॐ उत्साहवर्धकाय नमः	salutations to the one who inspires
17	om ekasmai namaḥ	ॐ एकस्मै नमः	salutations to the one (Supreme)
18	om oṅkāravide namaḥ	ॐ ओङ्कारविदे नमः	salutations to the knower of OM
19	om karuṇā-sāgarāya namaḥ	ॐ करुणासागराय नमः	salutations to the ocean of compassion
20	om karma-parāyaṇāya namaḥ	ॐ कर्मपरायणाय नमः	salutations to the one engaged in action (service)
21	om kālātītāya namaḥ	ॐ कालातीताय नमः	salutations to the one who is beyond time
22	om kaivalya-svarūpāya namaḥ	ॐ कैवल्यस्वरूपाय नमः	salutations to the one whose nature is Absolute Oneness
23	om kṛtātmane namaḥ	ॐ कृतात्मने नमः	salutations to the self-made one
24	om kṛtakṛtyāya namaḥ	ॐ कृतकृत्याय नमः	salutations to the ever-fulfilled one

25	om gītā-jñāna-yajña-pracārakāya namaḥ	ॐ गीताज्ञानयज्ञ प्रचारकाय नमः	salutations to the propagator of the knowledge of shrimad bhagavad gita
26	om gurave namaḥ	ॐ गुरवे नमः	salutations to the one who is a guru
27	om guṇātītāya namaḥ	ॐ गुणातीताय नमः	salutations to the one who is beyond all attributes
28	om grantha-kṛte namaḥ	ॐ ग्रन्थकृते नमः	salutations to the one who has authored many scriptural texts and commentaries
29	om cinmayāya namaḥ	ॐ चिन्मयाय नमः	salutations to the one who is pure consciousness
30	om chinna-samšayāya namaḥ	ॐ छिन्नसंशयाय नमः	salutations to the one who has cut asunder all doubts
31	om jagadātmane namaḥ	ॐ जगदात्मने नमः	salutations to the one for whom the world is the self
32	om jagat-sākṣiṇe namaḥ	ॐ जगत्साक्षिणे नमः	salutations to the witness of (all happenings in) the world
33	om janapriyāya namaḥ	ॐ जनप्रियाय नमः	salutations to the one loved by all people
34	om jitendriyāya namaḥ	ॐ जितेन्द्रियाय नमः	salutations to the one who conquered all the sense organs
35	om jīvabrahmaikyavide namaḥ	ॐ जीवब्रह्मैक्यविदे नमः	salutations to the knower of the oneness of the individual (jiva) and the supreme (brahman)
36	om jīvanmuktāya namaḥ	ॐ जीवन्मुक्ताय नमः	salutations to the one who is liberated
37	om jīrṇamandiro ddhārakāya namaḥ	ॐ जीर्णमन्दिरोद्धारकाय नमः	salutations to the renovator of dilapidated temples (rejuvenator of hindu culture)

38	om tapovana-śiṣyāya namaḥ	ॐ तपोवनशिष्याय नमः	salutations to the disciple of swami tapovanji maharaj
39	om tapasvine namaḥ	ॐ तपस्विने नमः	salutations to the austere ascetic
40	om tāpa-nāśanāya namaḥ	ॐ तापनाशनाय नमः	salutations to the destroyer of sorrows
41	om tīrtha-svarūpāya namaḥ	ॐ तीर्थस्वरूपाय नमः	salutations to the one who is a sacred place of pilgrimage in himself
42	om tejasvine namaḥ	ॐ तेजस्विने नमः	salutations to the brilliant one
43	om dehātītāya namaḥ	ॐ देहातीताय नमः	salutations to the one who is beyond the body
44	om dvandvātītāya namaḥ	ॐ द्वन्द्वातीताय नमः	salutations to the one who is beyond the pairs of opposites
45	om dṛḍha-niścayāya namaḥ	ॐ दृढनिश्चयाय नमः	salutations to the firm and determined one
46	om dharma-saṁsthāpakāya namaḥ	ॐ धर्मसंस्थापकाय नमः	salutations to the one who establishes dharma
47	om dhīmate namaḥ	ॐ धीमते नमः	salutations to the intelligent and discriminate one
48	om dhīrāya namaḥ	ॐ धीराय नमः	salutations to the courageous one (who walks the righteous path)
49	om dhairya-pradāya namaḥ	ॐ धैर्यप्रदाय नमः	salutations to the one who instills courage
50	om nārāyaṇāya namaḥ	ॐ नारायणाय नमः	salutations to the one who is lord vishnu
51	om nijānandāya namaḥ	ॐ निजानन्दाय नमः	salutations to the one who is innate bliss
52	om nirapekṣāya namaḥ	ॐ निरपेक्षाय नमः	salutations to the one who does not depend on anything or anyone

53	om niḥspṛhāya namaḥ	ॐ निःस्पृहाय नमः	salutations to the one without desires
54	om nirupamāya namaḥ	ॐ निरुपमाय नमः	salutations to the one who is unmatched
55	om nirvikalpāya namaḥ	ॐ निर्विकल्पाय नमः	salutations to the one who is ever undisturbed (without agitations or modifications)
56	om nityāya namaḥ	ॐ नित्याय नमः	salutations to the eternal one
57	om nirañjanāya namaḥ	ॐ निरञ्जनाय नमः	salutations to the taintless one
58	om paramāya namaḥ	ॐ परमाय नमः	salutations to the one who is the Supreme
59	om para-brahmaṇe namaḥ	ॐ परब्रह्मणे नमः	salutations to the ultimate Reality
60	om pāvanāya namaḥ	ॐ पावनाय नमः	salutations to the one who is pure
61	om pāvakāya namaḥ	ॐ पावकाय नमः	salutations to the one who purifies (all)
62	om puruṣottamāya namaḥ	ॐ पुरुषोत्तमाय नमः	salutations to the one who is supreme being
63	om prasannātmane namaḥ	ॐ प्रसन्नात्मने नमः	salutations to the joyous (cheerful) one
64	om phalāsaktirahitāya namaḥ	ॐ फलासक्तिरहिताय नमः	salutations to the one who is free from attachment to the fruits of actions
65	om bahubhaktāya namaḥ	ॐ बहुभक्ताय नमः	salutations to the one with many devotees
66	om bandha-mocakāya namaḥ	ॐ बन्धमोचकाय नमः	salutations to the one who is liberated from bondage
67	om brahma-niṣṭhāya namaḥ	ॐ ब्रह्मनिष्ठाय नमः	salutations to the one who is firmly established in brahman

68	om brahma-parāya namaḥ	ॐ ब्रह्मपराय नमः	salutations to the one for whom reveling in brahman is the supreme goal
69	om bhaya-nāśanāya namaḥ	ॐ भयनाशनाय नमः	salutations to the one who is the destroyer of fear
70	om bhārata-gauravāya namaḥ	ॐ भारतगौरवाय नमः	salutations to the one who is the pride of bharata (India)
71	om bhūmne namaḥ	ॐ भूम्ने नमः	salutations to the one who is the infinite
72	om mahāvākyo padeśakāya namaḥ	ॐ महावाक्योपदेशकाय नमः	salutations to the teacher of the great statements of truth (in the upanishads)
73	om maharṣaye namaḥ	ॐ महर्षये नमः	salutations to the one who is a great sage
74	om madhura-svabhāvāya namaḥ	ॐ मधुरस्वभावाय नमः	salutations to the one who has a sweet nature
75	om manoharāya namaḥ	ॐ मनोहराय नमः	salutations to the one who has a charming persona
76	om mahātmane namaḥ	ॐ महात्मने नमः	salutations to the one who is a great soul
77	om medhāvine namaḥ	ॐ मेधाविने नमः	salutations to the one who is a scholar
78	om yatātmane namaḥ	ॐ यतात्मने नमः	salutations to the one who is self-controlled
79	om yajñakṛte namaḥ	ॐ यज्ञकृते नमः	salutations to the one who has performed jnaana yajnas (given vedantic talks)
80	om loka-prasiddhāya namaḥ	ॐ लोकप्रसिद्धाय नमः	salutations to the one who is world renowned
81	om vāgmine namaḥ	ॐ वाग्मिने नमः	salutations to the eloquent one
82	om vibhave namaḥ	ॐ विभवे नमः	salutations to the all-pervading one

83	om vinoda-priyāya namaḥ	ॐ विनोदप्रियाय नमः	salutations to the one who loves humor
84	om vinaya-śīlāya namaḥ	ॐ विनयशीलाय नमः	salutations to the one who is humble
85	om vītarāgāya namaḥ	ॐ वीतरागाय नमः	salutations to the one who is free from all attachments (likes and dislikes)
86	om vedānta-vedyāya namaḥ	ॐ वेदान्तवेद्याय नमः	salutations to the one who is to be known through (the study of) vedanta
87	om śāntāya namaḥ	ॐ शान्ताय नमः	salutations to the one who is peace (peaceful)
88	om śānti-pradāya namaḥ	ॐ शान्तिप्रदाय नमः	salutations to the one who gives peace (to all)
89	om śāstroddhārakāya namaḥ	ॐ शास्त्रोद्धारकाय नमः	salutations to the one who uplifts the scriptures (scriptural teachings)
90	om śuddha-sattvāya namaḥ	ॐ शुद्धसत्त्वाय नमः	salutations to the immaculate (pure)one
91	om śruti-pāragāya namaḥ	ॐ श्रुतिपारगाय नमः	salutations to the one who sings (spreads) (the teachings of) the scriptures
92	om śrotriyāya namaḥ	ॐ श्रोत्रियाय नमः	salutations to the one who has studied,and knows, the vedas
93	om saṁnyāsine namaḥ	ॐ संन्यासिने नमः	salutations to the one who is a renunciate
94	om samabuddhaye namaḥ	ॐ समबुद्धये नमः	salutations to the well-composed and equanimous one
95	om saccidānandāya namaḥ	ॐ सच्चिदानन्दाय नमः	salutations to the one who is pure existence, consciousness, and bliss

96	om sarvahita-cintakāya namaḥ	ॐ सर्वहितचिन्तकाय नमः	salutations to the one who thinks of (wishes for) the welfare of all
97	om satya-saṅkalpāya namaḥ	ॐ सत्यसङ्कल्पाय नमः	salutations to the one who is of true resolve
98	om santuṣṭāya namaḥ	ॐ सन्तुष्टाय नमः	salutations to the content one
99	om sādhave namaḥ	ॐ साधवे नमः	salutations to the pious one
100	om sumanase namaḥ	ॐ सुमनसे नमः	salutations to the one who has a good mind
101	om suhṛde namaḥ	ॐ सुहृदे नमः	salutations to the one who has a good heart
102	om svayañjyotiṣe namaḥ	ॐ स्वयञ्ज्योतिषे नमः	salutations to the self-effulgent one
103	om sthita-prajñāya namaḥ	ॐ स्थितप्रज्ञाय नमः	salutations to the one who is established in the highest wisdom
104	om kṣamā-śīlāya namaḥ	ॐ क्षमाशीलाय नमः	salutations to the forgiving one
105	om jñāna-mūrtaye namaḥ	ॐ ज्ञानमूर्तये नमः	salutations to the one who is the embodiment of knowledge
106	om jñānayogine namaḥ	ॐ ज्ञानयोगिने नमः	salutations to the one who attained the goal (reality) through the path of knowledge
107	om jñāna-tṛptāya namaḥ	ॐ ज्ञानतृप्ताय नमः	salutations to the one who is content in knowledge (of the self)
108	om nitya-śuddha-buddha-mukta-svarūpāya namaḥ	ॐ नित्यशुद्धबुद्ध मुक्तस्वरूपाय नमः	salutations to the one who is of the nature of the eternal, pure, and liberated















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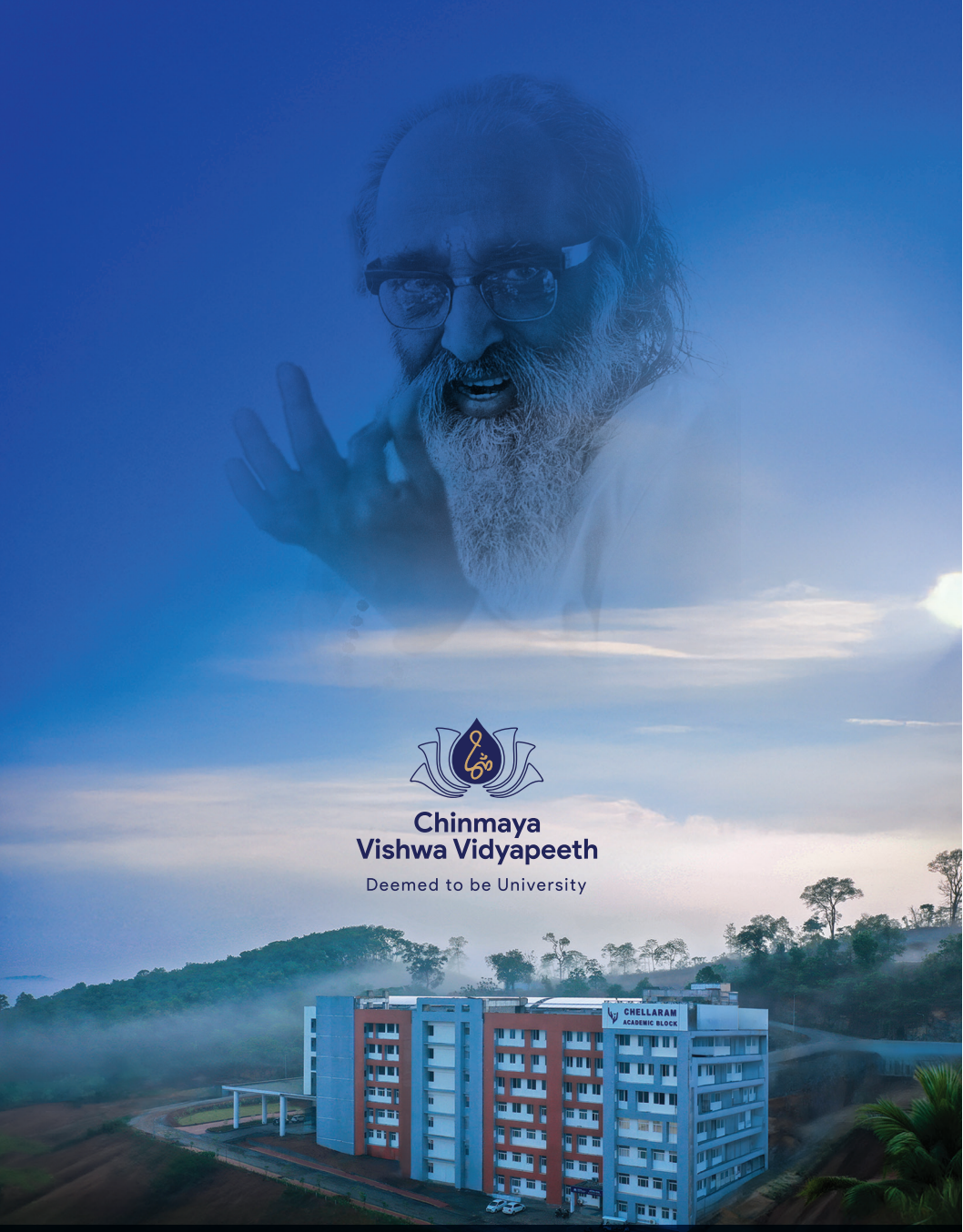
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