CHINMAYA VISHWAVIDYAPEETH, ERNAKULAM

(Deemed to be University)

PROFORMA-5

Addition of Co-guide for a Research Scholar

(Scholar → Guide → HoS → RDC Office → Director (RDC))

(To be filled by the scholar)

Name of the scholar: **Registration number:**

Parent department: **Date of joining:**

Name of research guide & Co-Guide (if any):

1.

2.

Title of Ph.D. Research:

Signature of the Ph.D. scholar

Proposed Co-guide Details

Name of the Proposed Co-guide: **Designation:**

Department/Institution: **Specialisation:**

Contact Number: **email id:**

Justification for the Addition of Co-guide:

(Provide a brief justification for the need to appoint the Co-guide, highlighting the relevance of the proposed Co-guide's expertise to the research topic.)

Recommendation by the Guide

I, [Guide's Name], recommend the addition of Dr. [Proposed Co-guide's Name] as the Co-guide for the research study titled "[Research Topic]" by Ms. [Research Scholar's Name], considering the specialized knowledge required for this study.

Signature: _____

Date: _____

Recommendation by the RAC members

Signature and Date **Signature and Date**

Internal Expert **External Expert**

Recommendation by the Head of the School/Department

I, [Head of the School/Department's Name], support the recommendation to appoint Dr. [Proposed Co-guide's Name] as the Co-guide for Ms. [Research Scholar's Name]'s research study. This appointment is crucial given the medical/technical aspects involved in the research.

Signature:_____

Date: _____

Verification of attachments

The attachments were verified and found to be in order.

Date: **R&D Office**

Approval by the Director (R&D Cell)

The application for addition of Co-guide has been received for approval.

Approved/Not Approved

Date: _____ Director(R&D Cell)

Attachments:

- Research Scholar's Application
- Concept Presentation of the Research Topic
- Brief Biodata of Proposed Co-guide
- RAC Meeting Minutes (if applicable)

For Office Use Only

Application received on: _____

Application processed on: _____

Reference Number: _____