

CVV/F/4/2023-07

Jan 24, 2023

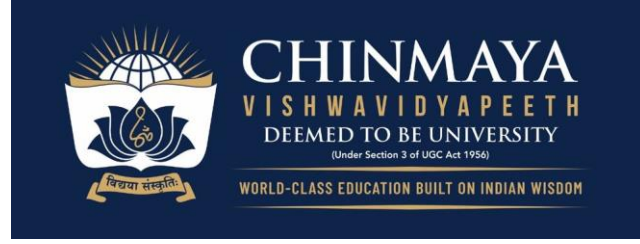
### University Library Committee

The competent authority of the university is pleased to reconstitute University Library Committee with following office bearers for AY 2022-23 and 2023-24.

Sr No	Name	Designation	Position
1.	<b>Prof, Ajay Kapoor</b>	<b>Vice Chancellor</b>	<b>Patron</b>
2.	<b>Dr. Sunitha Grandhee</b>	<b>Dean Academic</b>	<b>Chairman</b>
3.	<b>Dr. Rahul Sharma</b>	<b>Registrar</b>	<b>Member</b>
4.	<b>Dr. Malini PM</b>	<b>HOS EGCS</b>	<b>Member</b>
5.	<b>Dr. Pramodini Rao</b>	<b>Hos Kalayoga</b>	<b>Member</b>
6.	<b>Dr. Satheesh Varma</b>	<b>HOS PPSH</b>	<b>Member</b>
7.	<b>Dr. A. S. Ambily</b>	<b>HOS CKS</b>	<b>Member</b>
8.	<b>Dr. L Sampath Kumar</b>	<b>HOS LLS</b>	<b>Member</b>
9.	<b>Mr. Karthik Sharma</b>	<b>I/C HOS VKS</b>	<b>Member</b>
10.	<b>Ms. Anitha MB</b>	<b>Chief Librarian</b>	<b>Member Secretary</b>

### Functions

- (1) To look after the proper management and use of the library (2) To look after the proper furnishing of the library. (3) To review the functioning of the library on annual basis (4) To control and suggest Library budget for every year. (5) To allocate funds to different Departments. (6) To lay down policy for the guidance of the Librarian. (7) To consider any matter referred to it by the Academic Council or the Vice-Chancellor. (8) To appoint a Book selection Sub-Committee. (9) To add, amend or delete any rules prescribed for the use of the library services by the reader to look after the proper management and use of the library.
- (2) The Member Secretary (Librarian) shall issue the notice of convening the meeting along with the copy of the agenda Minutes of various meetings shall be recorded by the Member secretary and circulated to all the members for consideration and approval.



### (3) **The Library Purchase Committee**

The Library Purchase Committee shall be a sub-committee of the Library Committee. The Vice-chancellor nominates the members like Deans, and external and internal experts in the concerned field with Librarian as a member secretary. This committee helps to procure product for the library. The responsibility of Library Purchase Committee is to monitor the procuring process of library resources. Committee verifies the technical specification and negotiates for finalizing the rates.

(4) To Submit Annual Library Report on The Functioning of The Library .

Dr Rahul Sharma  
Registrar